

Pioneer Career and Technology Center Board Meeting

Board Office Conference Room
Monday, September 19, 2016
7:00pm

RECORD OF PROCEEDINGS

Minutes of the PIONEER CAREER AND TECHNOLOGY CENTER BOARD OF EDUCATION MEETING

HELD: Monday, September 19, 2016

7:00 pm

Present: Mr. Tom Clutter, Board Member; Mrs. Mary Dixon, Board Member; Mrs. Mary Jean Theaker, Board Member; Mr. Howard Koons, Board President; Kris Kowalski, Director of Operations, High School; Gregory D. Nickoli, Superintendent; Mr. Dennis Long, Board Member; Linda Schumacher, Treasurer; Mr. Mike Grady, Board Member; Dr. Paul Johnson, Board Member; Jim Calhoun, Assistant Director, High School; Jolene Young, Supervisor; David Such, EAP President; Mary Lee Barr, Interim Administrator; Mr. Royden Smith, Board Member; Mr. Richard Prater, Board Member; Mr. Douglas Theaker, Board Member; Mr. Bill Hope, Board Vice President

Absent: Becki Kimmel, Secretary, Board of Education; Martin Dzugan, Supervisor; Jason Fortman, Food Service Manager; Dena Kirby, Supervisor; Matt Parr, Supervisor; Donald Paullin, Supervisor; Beckie Stacklin, Assistant Treasurer

1 ROLL CALL

Mr. Howard Koons, Board President

Minutes

Approved

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		
Mr. Mike Grady, Board Member	X		
Dr. Paul Johnson, Board Member	X		
Mr. Royden Smith, Board Member	X		
Mr. Richard Prater, Board Member	X		
Mr. Douglas Theaker, Board Member	X		
Mr. Bill Hope, Board Vice President	X		

2 PLEDGE TO THE FLAG

Mr. Howard Koons, Board President

3 MOMENT OF SILENCE

Mr. Howard Koons, Board President

4 APPROVAL OF MINUTES

Mr. Howard Koons, Board President



[August 2016 Board Minutes.pdf](#)

Minutes

Approved


Motioned: Mrs. Mary Dixon, Board Member

Seconded: Mr. Mike Grady, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		
Mr. Mike Grady, Board Member	X		
Dr. Paul Johnson, Board Member	X		
Mr. Royden Smith, Board Member	X		
Mr. Richard Prater, Board Member	X		
Mr. Douglas Theaker, Board Member	X		
Mr. Bill Hope, Board Vice President	X		

5 FINANCIAL REPORT

Linda Schumacher, Treasurer

 [August 2016 Financial Report.pdf](#)

Minutes

Approved

Motioned: Mr. Douglas Theaker, Board Member

Seconded: Mr. Royden Smith, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		
Mr. Mike Grady, Board Member	X		
Dr. Paul Johnson, Board Member	X		
Mr. Royden Smith, Board Member	X		
Mr. Richard Prater, Board Member	X		
Mr. Douglas Theaker, Board Member	X		
Mr. Bill Hope, Board Vice President	X		

6 RECOGNITION OF GUESTS

Gregory D. Nickoli, Superintendent

7 EAP REPRESENTATIVE

David Such, EAP President

8 PUBLIC INPUT

Gregory D. Nickoli, Superintendent

Board Policy Section 0164

9 CORRESPONDENCE

Gregory D. Nickoli, Superintendent

10 PRESENTATION


Jolene Young, Supervisor

11 REPORT ON 2016-2017 BOARD GOALS

Kris Kowalski, Director of Operations, High School

12 STUDENT ACHIEVEMENT REPORT

Mrs. Mary Jean Theaker, Board Member


 [September 2016 Student Achievement Report.pdf](#)

13 LEGISLATIVE LIAISON REPORT

Mrs. Mary Dixon, Board Member


14 SUPERINTENDENT'S REPORT

Gregory D. Nickoli, Superintendent

 [September 2016 Superintendent s Report.pdf](#)

15 APPROVE FINAL FY17 APPROPRIATIONS

Linda Schumacher, Treasurer

 [FY17 Appropriations.pdf](#)

 [412 Certificates.pdf](#)

Minutes

Approved

Motioned: Mr. Douglas Theaker, Board Member

Seconded: Mr. Richard Prater, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		
Mr. Mike Grady, Board Member	X		
Dr. Paul Johnson, Board Member	X		
Mr. Royden Smith, Board Member	X		
Mr. Richard Prater, Board Member	X		
Mr. Douglas Theaker, Board Member	X		
Mr. Bill Hope, Board Vice President	X		

16 PERSONNEL RECOMMENDATIONS

Mr. Howard Koons, Board President

Recommendation of Superintendent Gregory D. Nickoli that the following personnel recommendations be approved:

- Approve Salary adjustments of Certificated personnel.
- Approve Continuing contracts of Certificated personnel.
- Approve Maternity leave of Certificated personnel.
- Approve Supplemental contracts for Certificated personnel.
- Approve Stipend contracts for Certificated personnel.
- Approve Increase in mileage of Certificated personnel.
- Approve employment of Substitute Instructors.

- Approve reimbursement of unused Personal Leave pay.
- Accept resignation of part-time Classified personnel.
- Approve employment of part-time Classified personnel.
- Approve supplemental contract for Classified personnel.
- Approve employment of Substitute Classified personnel.
- Approve employment of Adult Education personnel.

 [September 2016 Personnel Recommendations.pdf](#)

Minutes

Approved

Motioned: Mrs. Mary Jean Theaker, Board Member

Seconded: Mr. Mike Grady, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		
Mr. Mike Grady, Board Member	X		
Dr. Paul Johnson, Board Member	X		
Mr. Royden Smith, Board Member	X		
Mr. Richard Prater, Board Member	X		
Mr. Douglas Theaker, Board Member	X		
Mr. Bill Hope, Board Vice President	X		

17 APPROVE CONTRACTED SERVICES

Mr. Howard Koons, Board President

Recommendation of Superintendent Gregory D. Nickoli that the contracted services for 2016-2017 school year as outlined below be approved:

- Dr. Michael Patton - Social Worker

Minutes

Approved

Motioned: Mr. Richard Prater, Board Member

Seconded: Mr. Mike Grady, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		
Mr. Mike Grady, Board Member	X		
Dr. Paul Johnson, Board Member	X		
Mr. Royden Smith, Board Member	X		

Mr. Richard Prater, Board Member	X
Mr. Douglas Theaker, Board Member	X
Mr. Bill Hope, Board Vice President	X

18 ADOPTION OF NEW POLICY

Mr. Howard Koons, Board President

Recommendation of Superintendent Gregory D. Nickoli that the New Board policy be adopted as following:

- Professional Staff - 3223 - Standard - Based School Counselor Evaluation



[Policy 3223.Counselor Evaluation.pdf](#)

Minutes

Approved

Motioned: Dr. Paul Johnson, Board Member

Seconded: Mr. Richard Prater, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		
Mr. Mike Grady, Board Member	X		
Dr. Paul Johnson, Board Member	X		
Mr. Royden Smith, Board Member	X		
Mr. Richard Prater, Board Member	X		
Mr. Douglas Theaker, Board Member	X		
Mr. Bill Hope, Board Vice President	X		

19 APPROVE REVISIONS OF JOB DESCRIPTIONS

Mr. Howard Koons, Board President

Recommendation of Superintendent Gregory D. Nickoli that the following updates to job descriptions be approved:

- Supervisor, Satellite Programs
- Supervisor, Adult Education
- Career Development / HSTW Coordinator
- Career Technical Program Instructor
- Job Leads Coordinator
- EMIS Coordinator
- In School Detention Coordinator
- Secretary, Adult Education Admissions/Accounts Receivable

Minutes

Approved

Motioned: Mr. Douglas Theaker, Board Member

Seconded: Mr. Richard Prater, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		
Mr. Mike Grady, Board Member	X		
Dr. Paul Johnson, Board Member	X		
Mr. Royden Smith, Board Member	X		
Mr. Richard Prater, Board Member	X		
Mr. Douglas Theaker, Board Member	X		
Mr. Bill Hope, Board Vice President	X		

20 ADOPT STUDENT ACTIVITY FUND PURPOSES AND BUDGETS

Mr. Howard Koons, Board President

 [resolution 15-16 Student Activities purposes and budgets.pdf](#)

Minutes

Approved

Motioned: Mr. Tom Clutter, Board Member

Seconded: Mr. Richard Prater, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		
Mr. Mike Grady, Board Member	X		
Dr. Paul Johnson, Board Member	X		
Mr. Royden Smith, Board Member	X		
Mr. Richard Prater, Board Member	X		
Mr. Douglas Theaker, Board Member	X		
Mr. Bill Hope, Board Vice President	X		

21 APPROVE ACTIVITY REIMBURSEMENT SCHEDULE FOR CLUB ADVISORS FOR 2016-2017

Mr. Howard Koons, Board President

 [2016.2017 club advisor reimbursement schedule.pdf](#)

Minutes

Approved


Motioned: Mrs. Mary Jean Theaker, Board Member

Seconded: Mr. Mike Grady, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		
Mr. Mike Grady, Board Member	X		
Dr. Paul Johnson, Board Member	X		
Mr. Royden Smith, Board Member	X		
Mr. Richard Prater, Board Member	X		
Mr. Douglas Theaker, Board Member	X		
Mr. Bill Hope, Board Vice President	X		

22 APPROVE TRAVEL ALLOWANCE FOR CLUB ADVISORS

Mr. Howard Koons, Board President

 [2016.2017 club advisor mileage.pdf](#)

Minutes

Approved

Motioned: Mr. Tom Clutter, Board Member

Seconded: Mr. Richard Prater, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		
Mr. Mike Grady, Board Member	X		
Dr. Paul Johnson, Board Member	X		
Mr. Royden Smith, Board Member	X		
Mr. Richard Prater, Board Member	X		
Mr. Douglas Theaker, Board Member	X		
Mr. Bill Hope, Board Vice President	X		

23 APPROVE CAREER TECHNICAL PROGRAMS TO COURSES

Mr. Howard Koons, Board President

Recommendation of Superintendent Gregory D. Nickoli that Career Technical Programs be moved to Courses per the directives of the Ohio Department of Education as outlined on attached document.

 [Program.to.courses for review.pdf](#)

Minutes

Approved

Motioned: Mr. Douglas Theaker, Board Member

Seconded: Mrs. Mary Dixon, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		
Mr. Mike Grady, Board Member	X		
Dr. Paul Johnson, Board Member	X		
Mr. Royden Smith, Board Member	X		
Mr. Richard Prater, Board Member	X		
Mr. Douglas Theaker, Board Member	X		
Mr. Bill Hope, Board Vice President	X		

24 ADOPT RESOLUTION FOR RED RIBBON WEEK

Mr. Howard Koons, Board President

 [Resolution 16-16 Red Ribbon Week.pdf](#)

Minutes

Approved

Motioned: Mr. Richard Prater, Board Member

Seconded: Mrs. Mary Jean Theaker, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		
Mr. Mike Grady, Board Member	X		
Dr. Paul Johnson, Board Member	X		
Mr. Royden Smith, Board Member	X		
Mr. Richard Prater, Board Member	X		
Mr. Douglas Theaker, Board Member	X		
Mr. Bill Hope, Board Vice President	X		

25 ADOPT RESOLUTION ACCEPTING GORMAN FAMILY FOUNDATION SCHOLARSHIP DONATION

Mr. Howard Koons, Board President

 [Resolution 17-16 Gorman Family Foundation donation.pdf](#)

Minutes

Approved

Motioned: Mrs. Mary Jean Theaker, Board Member

Seconded: Mr. Douglas Theaker, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		
Mr. Mike Grady, Board Member	X		
Dr. Paul Johnson, Board Member	X		
Mr. Royden Smith, Board Member	X		
Mr. Richard Prater, Board Member	X		
Mr. Douglas Theaker, Board Member	X		
Mr. Bill Hope, Board Vice President	X		

26 ACCEPT GRANTS

Mr. Howard Koons, Board President

Recommendational of Superintendent Gregory D. Nickoli that the following Grant be accepted:

- ASM Foundation Teacher Grant - \$500

Minutes

Approved

Motioned: Mr. Royden Smith, Board Member

Seconded: Mrs. Mary Dixon, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		
Mr. Mike Grady, Board Member	X		
Dr. Paul Johnson, Board Member	X		
Mr. Royden Smith, Board Member	X		
Mr. Richard Prater, Board Member	X		
Mr. Douglas Theaker, Board Member	X		
Mr. Bill Hope, Board Vice President	X		

27 ACCEPT DONATIONS

Mr. Howard Koons, Board President

Recommendation of Superintendent Gregory D. Nickoli that the following donations be accepted:

- American Honda Motor Co., Sarah Smith, Admin., Troy; generous donation of Heavy Duty Metal Bench for student locker room with an approximate value of \$550; Two (2) Snap-On Tool Boards with an approximate value of \$400/ea; and 20 sets of Honda car floor mats and Automotive A/C test equipment with an approximate value of \$1,000. This generous donation will be used for educational purposes in our Auto Technology and Auto

Technology Level One Career Technical programs.

- Ms. Teresa Eilenfeld, Mansfield; generous donation of used washer and dryer set with an approximate value of \$500. This washer and dryer will be used in our Auto Technology Level One Career Technical program.
- Ms. Patricia Halper, Ohio Restaurant Assoc., Columbus; generous monetary donation of \$2,237.45. This donation will be deposited into the FCCLA account for registration fees for Culinary Arts students for competitions.
- Kokosing Construction, J.J. Spradling, Midsize Equip. Coordinator, Fredericktown; generous donation of Hydra-Cutters 40K Custom with John Deere 4045DF 150 Engine, with an approximate value of \$5,000; CH & E Pump with Perkins 578712400/2400 Engine with an approximate value of \$1,500; Kubota V 1305-E Engine with an approximate value of \$250; Cummins 4BT3.9-G3 Engine 4580-1927 with an approximate value of \$1,900 and a Kawasaki 2KASX 74521A Engine with an approximate value of \$100. These engines will be used for educational purposes by our students in the Industrial Diesel Career Technical program.
- Mr. John Sharp, Bucyrus; generous donation of automotive and building supplies with an approximate value of \$250. These supplies will be used for educational purposes in our Automotive Technology and Home Remodeling Career Technical programs.
- Wells Fargo Matching Gifts Program, Dawn Wright-Smith; St. Paul, MN; generous monetary donation of \$70 to the Pioneer Alumni fund. This fund is used for annual student scholarships awarded to Pioneer seniors.

Minutes

Approved

Motioned: Mr. Tom Clutter, Board Member

Seconded: Mr. Royden Smith, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		
Mr. Mike Grady, Board Member	X		
Dr. Paul Johnson, Board Member	X		
Mr. Royden Smith, Board Member	X		
Mr. Richard Prater, Board Member	X		
Mr. Douglas Theaker, Board Member	X		
Mr. Bill Hope, Board Vice President	X		

28 APPROVE STUDENT PARTICIPATION IN COMPETITIVE EVENTS

Mr. Howard Koons, Board President

Recommendation of Superintendent Gregory D. Nickoli that the following students be approved for participation in competitive events

Richland County Soil Judging Contest, Malabar Farm, Mansfield; September 13, 2016

STUDENTS: Aaron Ball, Food Science, Shelby HS; Josh Campbell, Precision Machining, Shelby HS; Joshua Caudill, Industrial Electricity, Plymouth HS; Becca Gregg, Media Communications, Ontario HS; Melvin McKenna, Food Science, Lucas HS. **CHAPERONE:** Randy Eisenhauer, Vo-Ag Instructor, Shelby HS.

FFA National Convention, Indianapolis, IN, October 19-21, 2016

FOOD SCIENCE STUDENTS: Maria Harstine, Wynford HS; Colten Felver, South Central; Colt Johnson, Col. Crawford and Carter Kessler, Shelby HS. **CHAPERONE:** Phil Johnson, Food Science Instructor

Minutes

Approved

Motioned: Mr. Richard Prater, Board Member

Seconded: Mrs. Mary Dixon, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		
Mr. Mike Grady, Board Member	X		
Dr. Paul Johnson, Board Member	X		
Mr. Royden Smith, Board Member	X		
Mr. Richard Prater, Board Member	X		
Mr. Douglas Theaker, Board Member	X		
Mr. Bill Hope, Board Vice President	X		

29 ADJOURN MEETING

Mr. Howard Koons, Board President

Minutes

Approved

Motioned: Mr. Douglas Theaker, Board Member

Seconded: Mr. Richard Prater, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		
Mr. Mike Grady, Board Member	X		
Dr. Paul Johnson, Board Member	X		
Mr. Royden Smith, Board Member	X		
Mr. Richard Prater, Board Member	X		
Mr. Douglas Theaker, Board Member	X		
Mr. Bill Hope, Board Vice President	X		