

December 2019 Board of Education Meeting

Pioneer Career and Technology Center Board of Education Meeting

Pioneer CTC Library / Media Center
Monday, December 16, 2019
7:00pm

Present: Mrs. Mary Dixon, Board Member; Mrs. Mary Jean Theaker, Board Member; Kowalski Kris, Director of Operations, High School; Gregory Nickoli, Superintendent; Linda Schumacher, Treasurer; Mr. Mike Grady, Board Member; Dr. Paul Johnson, Board Member; Jim Calhoun, Assistant Director, High School; Mary Lee Barr, Interim Administrator; Mr. Royden Smith, Board Member; Mr. Richard Prater, Board Vice President; Mr. Douglas Theaker, Board Member; Mrs. Margie Prater, Board Member; Mr. Bill Hope, Board Member; Mr. Dennis Long, Board Member

Absent: Sandy Grau, EAP President

1 ROLL CALL

Douglas Theaker, Board President

Voter	Yes	No	Abstaining
Mrs. Mary Dixon, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Mike Grady, Board Member	X		
Dr. Paul Johnson, Board Member	X		
Mr. Royden Smith, Board Member	X		
Mr. Richard Prater, Board Vice President	X		
Mr. Douglas Theaker, Board Member	X		
Mrs. Margie Prater, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Long, Board Member	X		

2 PLEDGE TO THE FLAG

Douglas Theaker, Board President

3 MOMENT OF SILENCE

Douglas Theaker, Board President

4 CONSENT AGENDA

Douglas Theaker, Board President

Minutes:

No questions or discussion. Sent to vote.

Motioned: Mrs. Mary Dixon

Seconded: Mr. Dennis Long

Voter	Yes	No	Abstaining
Mrs. Mary Dixon, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Mike Grady, Board Member	X		
Dr. Paul Johnson, Board Member	X		
Mr. Royden Smith, Board Member	X		
Mr. Richard Prater, Board Vice President	X		
Mrs. Margie Prater, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Long, Board Member	X		

4.1 Approve November, 2019 Board of Education Meeting Minute

Douglas Theaker, Board President

Attachments:

[November 2019 Board Mtg Minutes.pdf](#)

4.2 Adopt New Policy

Mr. Douglas Theaker, Board President

Recommendation of Superintendent Gregory D. Nickoli that the follow new policy be adopted:

- Policy 1615 - Use of Tobacco by Administrative Staff
- Policy 7440.03 - Small Unmanned Aircraft

Attachments:

[DecNEWpolicyforapproval.pdf](#)

4.3 Approve Revisions to Policy

Mr. Douglas Theaker, Board President

Recommendation of Superintendent Gregory D. Nickoli that revisions to Board policy be approved:

- Policy 1310 - Employment of Treasurer
- Policy 1340 - Non Re-employment of Treasurer
- Policy 3215 - Use of Tobacco by Professional Staff
- Policy 4215 - Use of Tobacco by Classified Staff
- Policy 5113.02 - School Choice Options
- Policy 5200 - Attendance

- Policy 5230 - Late Arrival - Early Dismissal
- Policy 5350 - Student Mental Health
- Policy 7300 - Disposition of Real Property
- Policy 8440 - School Safety
- Policy 8403 - School Resource Officer
- Policy 8462 - Student Abuse and Neglect
- Policy 8500 - Food Services

Attachments:

[DecREVISEDpolicyforapproval.pdf](#)

4.4 Approve Revisions to Hourly Pay Schedule

Mr. Douglas Theaker, Board President

Recommendation of Superintendent Gregory D. Nickoli that revisions to the Hourly Pay Schedule per attached document; for employees not covered by the Master Agreement be approved.

Attachments:

[Hourly Pay Schedule - DEC.2019.pdf](#)

4.5 Approve Memorandum of Understanding for School Resource Officer

Mr. Douglas Theaker, Board President

Recommendation of Superintendent Gregory D. Nickoli that the Memorandum of Understanding for School Resource Officer be approved.

Attachments:

[MOU regarding School Resource Officer.pdf](#)

4.6 Approve Agreement with Mercy Health Tiffin Hospital for Clinical Practice Site

Mr. Douglas Theaker, Board President

Recommendation of Superintendent Gregory D. Nickoli that the Clinical Practice Site Agreement with Mercy Health Tiffin Hospital be approved for students in our Phlebotomy program.

Attachments:

[Clinical Site Agreement Phlebotomy program.pdf](#)

4.7 Adopt Resolution 36-19 in Appreciation of Donation

Mr. Douglas Theaker, Board President

Attachments:

[Resolution 36.19 Great Lakes Truck Center donation.pdf](#)

4.8 Accept Donations

Douglas Theaker, Board President

Recommendation of Superintendent Gregory D. Nickoli that the following donations be accepted:

- **Donations received for Pioneer Penguin Fund;** fund to assist students in need during Holiday

Season.

- **Anonymous** - \$50
- **Anonymous** - \$20 Butterball Gift Certificate
- **Pioneer Administration** - generous monetary donation of \$240
- **Mary Lee Barr, Shelby** - generous monetary donation of \$300
- **Jim Calhoon, Ashland** - generous monetary donation of \$100 plus \$50 VISA Gift Certificate
- **Mary Cosker, Shelby** -generous monetary donation of \$50
- **Darlene Daugherty, Crestline** - generous monetary donation of \$25
- **Education Assoc. of Pioneer** - generous monetary donation of \$1,500
- **Nancy Foltz, Mansfield** - generous monetary donation of \$80
- **Nicole Gregory, Shiloh** - generous monetary donation of \$20
- **Vickie Hunt, Lucas**; generous monetary donation of \$100
- **Brandi Jensen, New Washington**; generous monetary donation of \$40
- **Phil Johnson, Bellville** - generous monetary donation of \$60
- **Amy Law, Crestline** - generous monetary donation of \$10
- **Lost and Found at Pioneer** - monetary donation of \$120
- **Rebecca Nichols, Ashland** - generous monetary donation of \$50
- **Jeff Payne, Shelby** - generous monetary donation of \$50
- **Stephen & Noelle Raphael, Mansfield** - generous monetary donation of \$100
- **Stephanie Roberts, Galion** - generous monetary donation of \$35
- **Wendy Rodenbaugh, Shelby** - generous monetary donation of \$20
- **Rotary Club of Galion**; generous monetary donation of \$200.
- **Kathy Sabourin, Mansfield**; generous donation of 40 stuffed penguins
- **Ellen Shifley, Bucyrus** - generous monetary donation of \$100

- **Cory Myers & Matt Smedley, ArcelorMittal, Shelby**; generous donation of approximately 1,600 lbs. of steel drops and pipe sections . This donation will be used for high school and adult education students in our Welding Career Technical program.
- **Gregory Hartman, Social Security Admin, Mansfield**; generous donation of 2 Dell Poweredge R720 (2U Server), Dell PowerVault TL2000 (Tape Backup Appliance), Dell KMM FPM 185 (Rackmount KVM) and a Liebert GXT3 2kVA UPS with an approximate value of \$2,600. This equipment will be used in our IT Support Career Technical Program.
- **Dawn Wright-Smith, YourCause, Wells-Fargo Community Support Campaign, Plano, TX**; generous monetary donation of \$180 to the Pioneer Alumni Scholarship fund. This donation will be used for annual student scholarships.

4.9 Approve Student Participation in Competitive Events

Recommendation of Superintendent Gregory D. Nickoli that the following students be approved for competitive events:

• BPA Regional Workplace Skills Assessment Judging, Thursday, January 9, 2020, (Snow date Friday, January 10, 2020); Kehoe Center, Shelby

• STUDENTS: Aden Benedict, Jr IT Support, Wynford HS; Brian Cameron, Jr IT Support, Lucas HS; Bryant Anthony, Jr IT Support, Plymouth HS; Caden Osborne, Jr IT Support, Plymouth HS; Caden Parsons, Jr IT Support, Crestline HS; Ethen Seybert, Jr IT Support, Plymouth HS; Nathaniel White, Jr IT Support, Lexington HS; Dakota Wise, Jr IT Support, Buckeye Central HS; Andrew Bright, Jr Web Page Design, Crestview HS; Chance Diosi, Jr Web Page Design, Galion HS; Alexis Iracheta, Jr Web Page Design, Willard HS; Cheyenne Lyons, Jr Web Page Design, Lucas HS; Jacob McLean, Jr Web Page Design, Ontario HS; Keith Myers, Jr Web Page Design, Lexington HS; Rayne Potter, Jr Web Page Design, Ontario HS; Joshua Shultz, Jr Web Page Design, Col Crawford HS; Hayden Slayton, Jr Web Page Design, Bucyrus HS; Alex Stambaugh, Jr Web Page Design, Crestview HS; Tristan Baker, Sr IT Support, Ontario HS; Tori Carman, Sr IT Support, Galion HS; Scott Jennings, Sr IT Support, Plymouth HS; Devin McCarthy, Sr IT Support, Galion HS; Theodore Munuz, Sr IT Support, Crestline HS; Electa Norwood, Sr IT Support, Ontario HS; Shayla Tucker, Sr IT Support, Bucyrus HS; Breydan Allen, Sr Web Page Design, Plymouth HS; Eric Bittner, Sr Web Page Design, Northmor HS; Tori Carman, Sr Web Page Design, Wynford HS; Curtis Gerster, Sr Web Page Design, Northmor HS; Owen Green, Sr Web Page Design, Col Crawford HS; Bryce Hickel, Sr Web Page Design, Northmor HS; **CHAPERONES:** Marianne Ritchie, Web Page Design Instructor/BPA Advisor and Dan Foss, IT Support Instructor.

5 FINANCIAL REPORT

Linda Schumacher, Treasurer

Minutes:

Treasurer Schumacher reported as follows:

We have had a pretty quiet month up to now. The financial auditors for NCOCC arrived in our office today. They shouldn't be with us for very long. They will also spend time at NCOCC to finish up the audit. Even more disruption came when we received word late last week that Rover Pipeline is appealing approximately 43% of the valuation of its' pipeline. This is not only the new valuation, but also the valuation for 2018. I have reached out to Richland County Auditor for valuation figures to be appealed and also to Crawford County. I still believe with the low figures that I used on the Five-year forecast we should be in good shape as far as the five-year forecast is concerned. As soon as I hear back from both counties, I will run some more calculations as to a forecast of PUPP tax we would receive. Then in February when I can see the actual tax bills, I will determine if we need to file a new forecast before the actual due date in May.

Nothing has changed with the investments, so since I haven't given you the actual breakdown recently, I thought this was a good time to provide you with the latest statement from the Park National investment account. We have a CDAR coming due Thursday, but I have not received the rates yet to decide on a rollover or not.

We finally received the Homestead and Rollback taxes for Richland county. As you can see, that amounted to a little over \$109,000. We will soon be collecting the first half of 2020.

As far as my personal goals – #6 “Entertain as much professional development as possible in order to keep up with new and ever-changing rules, laws and regulations.” – In November I attended Capital Conference on November 11 & 12, received training from Strategic Solutions on the timesheet module and attended the monthly area Treasurer's meeting.

Last, but not least Goal #5 “Prepare and maintain financial records for preparation of financial statements and financial audit.” Our audit is complete and is posted on the State Auditor’s website and we have also received the “Auditor of State Award” for another clean audit.

Motioned: Mr. Richard Prater

Seconded: Mrs. Mary Jean Theaker

Voter	Yes	No	Abstaining
Mrs. Mary Dixon, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Mike Grady, Board Member	X		
Dr. Paul Johnson, Board Member	X		
Mr. Royden Smith, Board Member	X		
Mr. Richard Prater, Board Vice President	X		
Mrs. Margie Prater, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Long, Board Member	X		

Attachments:

[November 2019 Financial Report.pdf](#)

6 RECOGNITION OF GUESTS

Gregory Nickoli, Superintendent

7 EAP REPRESENTATIVE

Sandy Grau, EAP President

Minutes:

Colton Penwell present as the EAP rep.

8 PUBLIC INPUT

Gregory Nickoli, Superintendent

Board Policy Section 0164

9 CORRESPONDENCE

Gregory Nickoli, Superintendent

10 REPORT ON 2019-2020 BOARD GOALS

Minutes:

Mr Kowlaski reported as follows:

We will incorporate innovative educational practices in both academic and career technical settings that will create success, value and competitive advantage for all students. Meeting with Hord's Farms to discuss possible courses/partnership.

We will promote student excellence through the building of skills for lifelong success and promoting programs and policies that facilitate student achievement. Student success at FFA Wynford at State Level Job Interview Team 3rd at state – Allison Scott and Hannah Feldman. Masonry Junior in local competition finished 2nd Caden McKenzie received tools. Teachers went to take Web Exams. Last week of testing OST over 1200 tests given.

We will foster an environment that promotes commitment, engagement and inclusivity from all stakeholders. Findlay University sessions for Medical and Homeland/CJ Students. Cosmetology Spa Night today. Meeting with SST 7 on CTE and Admissions and inclusivity policies. Ohio Means jobs partnership meeting.

We be fiscally responsible to the community, students, staff and all stakeholders while supporting effective, innovative educational programs and providing facilities that are safe, healthy and functional. Donation from Great Lakes Trucking – 2011 Volvo Truck.

will work to ensure curriculum, instruction, assessment and professional learning that are critical success indicators for the school system, all levels of system operation have to link back to the improvement of student achievement. High expectations must be in place for school staff and students at all times. Thanksgiving Feast – Mrs. Duckworth – Charles Dickens. Technical Writing in Mrs. Fiske class (Tinker Toys).

We will implement effective, accurate, and meaningful communications that facilitate dialogue, encourage involvement in PCTC programs, and create community advocacy. Mrs. Sprang Guidance facilitator Meeting with associate schools. Mr. Parr attended Lucas Alumni Meeting.

We will work together to sustain a responsive, caring, and inclusive environment where everyone feels valued, supported and empowered. 1st ever Snowflake Ball Dance. Penguin Fund donations for students in need – Mental Health Training – discussion of Suicide Prevention.

We will remain dedicated to our profession by engaging in on-going professional development to stay current on trends in education, business and industry across the curriculum. Mr. Brenneman attended a Cybersecurity meeting at NCOCC with area Tech Coordinators. Mrs. Hunt attended HSTW Reconnect on Standards Based Grading and Growth Mindset.

We will ensure a safe and secure environment for all and to ensure PCTC is prepared to effectively respond to all emergencies. Mr. Calhoon attended OASSA School Safety seminar.

11 LEGISLATIVE LIAISON REPORT

Mr. Mike Grady, Board Member

Minutes:

Board Member Grady discussed the voucher program and how there are 120 school buildings in Ohio eligible for the

voucher program in FY2020 and there will be over 1,00 school buildings eligible in FY2021 if the laws don't change.

He also reported that it is pretty certain that the Student Wellness and Success funds will continue into the next biennial budget.

12 SUPERINTENDENT'S REPORT

Gregory Nickoli, Superintendent

Minutes:

Superintendent Nickoli reported as follows:

At this very special time of the year, we always to take a moment and thank you for your support and dedication to Pioneer! The Holidays are always such a special time of year!! We hope you have time to relax and enjoy your family and friends!!

We would like to invite you to return on Friday morning to share some cookies and coffee or cider with our staff and retirees. We will be hosting our annual Holiday Gala from 7:30am to 9:30am!

PRESIDENT PRO-TEM AND MEETING TIME

It has been customary, in past years, to have the past Board of Education President serve as the President Pro-Temp at the Organizational Meeting in January. That being said, I would like to recommend that you elect Mr. Theaker to serve in that capacity. Our previous discussion indicated that we planned to conduct the Organizational Meeting on Wednesday, January 15, 2020, prior to our Regular Board Meeting.

MAINTENANCE BUILDING ROOF BID

We have secured and reviewed bids for the Maintenance Building Roof. We were fortunate to find a contractor (Chaney Roofing Maintenance, Inc.) out of Clyde, Ohio who was the responsible, low bidder. The bid came in at \$249,279.00

CONSTRUCTION ATTORNEY

I was notified last week that Desmond Cullimore, our Construction Attorney through Bricker & Eckler, is leave that firm to start his own firm specializing in public construction projects. Because of his familiarity and experience with our particular case, it is my recommendation that we continue with Mr. Cullimore for the duration of the District's lawsuit in partnership with the OFCC.

OHIO ASSOCIATION FOR CAREER - TECHNICAL SUPERINTENDENTS LEGISLATIVE MEETING

The Ohio Association for Career-Technical Superintendents and the Ohio ACTE Coalition will host the 2018 Legislative Seminar at the Sheraton on Capitol Square on February 4th and 5th.

At this point the agenda has not been released but we have a sign-up sheet should you be interested in joining us. Please note that there is a reception on Wednesday evening for legislators and/or the legislative aides.

CALENDAR ITEMS

12/18 – Winter Adult Education Commencement Ceremony

12/20 – Holiday Open House

PERSONNEL

All personnel items are common for this time of year.

Attachments:

[December 2019 Superintendents Report.pdf](#)

13 PERSONNEL REPORT

Mr. Douglas Theaker, Board President

Recommendation of Superintendent Gregory D. Nickoli that the following personnel recommendations be approved:

- Approve Supplemental contracts for Certificated personnel.
- Approve Stipend contracts for Certificated personnel.
- Approve employment of Classified personnel.
- Approve supplemental contract of Classified personnel.
- Approve employment of Classified Substitute personnel.
- Approve employment of Adult Education personnel.

Minutes:

No questions or discussion. Sent to vote.

Motioned: Mr. Richard Prater

Seconded: Mrs. Margie Prater

Voter	Yes	No	Abstaining
Mrs. Mary Dixon, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Mike Grady, Board Member	X		
Dr. Paul Johnson, Board Member	X		
Mr. Royden Smith, Board Member	X		
Mr. Richard Prater, Board Vice President	X		
Mrs. Margie Prater, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Long, Board Member	X		

Attachments:

[December 2019 Personnel Recommendations.pdf](#)

14 APPROVE DATE OF ORGANIZATIONAL AND REGULAR JANUARY BOARD OF EDUCATION MEETING

Mr. Douglas Theaker, Board President

Recommendation of Superintendent Gregory D. Nickoli that the meeting date for the January Board of Education Organizational and Regular meetings be held on Wednesday, January 15, 2020 at 7 pm in the Pioneer Board of Education Conference Room; in accordance with ORC 3313.14.

Minutes:

After discussion it was decided to hold the January Organizational and Regular January Board of Education meeting on **Tuesday, January 14, 2020 at 4 pm** in the Pioneer Board of Education Conference Room.

No more discussion. Sent to vote.

Motioned: Mr. Mike Grady

Seconded: Mr. Richard Prater

Voter	Yes	No	Abstaining
-------	-----	----	------------

Mrs. Mary Dixon, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Mike Grady, Board Member	X		
Dr. Paul Johnson, Board Member	X		
Mr. Royden Smith, Board Member	X		
Mr. Richard Prater, Board Vice President	X		
Mrs. Margie Prater, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Long, Board Member	X		

15 ELECTION OF BOARD PRESIDENT PRO-TEM FOR THE JANUARY, 2020 ORGANIZATIONAL MEETING

Mr. Douglas Theaker, Board President

Chair received nominations for President Pro-Tem for the January, 2020 Organizational Meeting.

Mike Grady moved the nomination of Douglas Theaker for the office of President Pro-Tem. Richard Prater moved that nominations be closed.

Douglas Theaker was elected President Pro-Tem of the Pioneer Career and Technology Center Board of Education for the January, 2020 Organizational Meeting.

Minutes:

No further discussion. Sent to vote.

Motioned: Mr. Mike Grady

Seconded: Mr. Richard Prater

Voter	Yes	No	Abstaining
Mrs. Mary Dixon, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Mike Grady, Board Member	X		
Dr. Paul Johnson, Board Member	X		
Mr. Royden Smith, Board Member	X		
Mr. Richard Prater, Board Vice President	X		
Mrs. Margie Prater, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Long, Board Member	X		

16 ADOPT RESOLUTION OF COMMENDATION FOR RETIRING BOARD

MEMBER

Mr. Douglas Theaker, Board President

Motioned: Mr. Richard Prater

Seconded: Mr. Mike Grady

Voter	Yes	No	Abstaining
Mrs. Mary Dixon, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Mike Grady, Board Member	X		
Dr. Paul Johnson, Board Member	X		
Mr. Royden Smith, Board Member	X		
Mr. Richard Prater, Board Vice President	X		
Mrs. Margie Prater, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Long, Board Member	X		

Attachments:

[Resolution.37.19 commendation.pdf](#)

17 ADOPT RESOLUTION TO ACCEPT ROOF BID

Mr. Douglas Theaker, Board President

Recommendation of Superintendent Gregory D. Nickoli that the we adopt Resolution to accept roof bid and proceed with roof replacement project on the Pioneer Bus Garage.

Minutes:

No questions r discussion. Sent to vote.

Attachments:

[Resolution 38.19 awarding contract for bus garage roof replacement.pdf](#)

18 ADJOURN MEETING

Mr. Douglas Theaker, Board President

Motioned: Mr. Mike Grady

Seconded: Mr. Bill Hope

Voter	Yes	No	Abstaining
Mrs. Mary Dixon, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		

Mr. Mike Grady, Board Member	X		
Dr. Paul Johnson, Board Member	X		
Mr. Royden Smith, Board Member	X		
Mr. Richard Prater, Board Vice President	X		
Mr. Douglas Theaker, Board Member	X		
Mrs. Margie Prater, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Long, Board Member	X		