

December 2020 Regular Board of Education Meeting

Pioneer Career and Technology Center Board of Education Meeting

Pioneer CTC Community Room

Monday, December 21, 2020

7:00pm

Present: Mrs. Robyn Almanson, Board Member; Mrs. Mary Dixon, Board Member; Mr. Bill Hope, Board Member; Mr. Dennis Long, Board Member; Mrs. Margie Prater, Board Member; Mr. Richard Prater, Board Vice-President; Mr. Royden Smith, Board Member; Mr. Douglas Theaker, Board President; Mrs. Mary Jean Theaker, Board Member; Gregory Nickoli, Superintendent; Linda Schumacher, Treasurer; Kowalski Kris, Director of Operations, High School; Mary Lee Barr, Interim Administrator; Jim Calhoun, Assistant Director, High School

Absent: Mr. Mike Grady, Board Member; Mr. John Kime, Board Member; Sandy Grau, EAP President

1 ROLL CALL

Mr. Douglas Theaker, Board President

Voter	Yes	No	Abstaining
Mrs. Robyn Almanson, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Long, Board Member	X		
Mrs. Margie Prater, Board Member	X		
Mr. Richard Prater, Board Vice-President	X		
Mr. Royden Smith, Board Member	X		
Mr. Douglas Theaker, Board President	X		
Mrs. Mary Jean Theaker, Board Member	X		

2 PLEDGE TO THE FLAG

Mr. Douglas Theaker, Board President

3 MOMENT OF SILENCE

Mr. Douglas Theaker, Board President

4 CONSENT AGENDA

Mr. Douglas Theaker, Board President

Minutes:

No questions or discussion. Sent to vote.

Motioned: Mr. Richard Prater

Seconded: Mrs. Margie Prater

Voter	Yes	No	Abstaining
Mrs. Robyn Almanson, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Long, Board Member	X		
Mrs. Margie Prater, Board Member	X		
Mr. Richard Prater, Board Vice-President	X		
Mr. Royden Smith, Board Member	X		
Mr. Douglas Theaker, Board President	X		
Mrs. Mary Jean Theaker, Board Member	X		

4.1 Approve November, 2020 Board of Education Meeting Minutes

Mr. Douglas Theaker, Board President

Attachments:

[November 2020 Board Meeting Minutes.pdf](#)

4.2 Approve Revisions to Policy

Mr. Douglas Theaker, Board President

Recommendation of Superintendent Gregory D. Nickoli that the revisions to policy as shown below be approved:

- PO 6114 - Cost Principles - Spending Federal Funds
- PO 6325 - Procurement - Federal Grants/Funds

Attachments:

[po_6114.revision.pdf](#)

[po6325.revision.pdf](#)

4.3 Approve Revisions to Hourly Pay Schedule

Mr. Douglas Theaker, Board President

Recommendation of Superintendent Gregory D. Nickoli that revisions to the Hourly Pay Schedule per attached document be approved for employees not covered by the Master Agreement. These revisions necessary due to raise in minimum wage effective January 1, 2021.

Attachments:

[Hourly Pay Schedule - Dec.2020.pdf](#)

4.4 Accept Grant

Mr. Douglas Theaker, Board President

Recommendation of Superintendent Gregory D. Nickoli that the following grant be accepted:

- Catholic Ladies Of Columbia - \$300 - Kathleen Fiske, Language Arts Instructor nominated for CLC Make a Difference Day to be deposited for use with student activities through the Language Arts Rotary fund.

4.5 Accept Donations

Mr. Douglas Theaker, Board President

Recommendation of Superintendent Gregory D. Nickoli that the following donations be accepted:

- **Pioneer Penguin Fund**, Monetary donations received used to help students in need during Holiday Season. Donations received from:

- Tina Duckworth - \$40
- Education Association of Pioneer - \$1,500

- **Quality Tech Dental Lab, Mansfield**; generous donation of 3 boxes of plaster with an approximate value of \$165. This plaster will be used in our Dental Assisting lab.

5 FINANCIAL REPORT

Linda Schumacher, Treasurer

Minutes:

Treasurer Schumacher reported as follows:

Pioneer's audit has been released by the State Auditor's office and can be found on that website. It has been through the desk review and we have received the final billing for it. Auditor of State Awards should be announced at the beginning of January, 2021.

It has been a busy month mostly due to COVID. When all of the area schools went remote, we lost a lot of teachers to child care issues. Each one is a different case and we handle each of them individually.

Financials - Nothing happening on the investments yet. Really, not a lot of activity going on anywhere. In the General Fund we have the normal revenues from the State Foundation and interest income. We did receive a Worker's Compensation refund of \$19,758.82. We should be getting the BWC dividend ordered by Governor Dewine anytime now. We project an almost \$74,000 dividend for Pioneer. We also received the GEER funds of almost \$264,000 of which we have spent \$144,000 through November 30. These monies are available for use through September, 2022.

As far as expenditures go, everything is in line. We may have to make an adjustment this spring as I think we are going to get more retirements than I expected.

The journal entries we have made are for NCOCC hotspot funds and the recording of some CARES Act monies.

Motioned: Mr. Richard Prater

Seconded: Mrs. Margie Prater

Voter	Yes	No	Abstaining
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Mrs. Robyn Almanson, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Long, Board Member	X		
Mrs. Margie Prater, Board Member	X		
Mr. Richard Prater, Board Vice-President	X		
Mr. Royden Smith, Board Member	X		
Mr. Douglas Theaker, Board President	X		
Mrs. Mary Jean Theaker, Board Member	X		

Attachments:

[November 2020 Financial Report.pdf](#)

6 RECOGNITION OF GUESTS

Gregory Nickoli, Superintendent

7 EAP REPRESENTATIVE

Sandy Grau, EAP President

Minutes:

None

8 PUBLIC INPUT

Gregory Nickoli, Superintendent

Board Policy Section 0164

Minutes:

None

9 CORRESPONDENCE

Gregory Nickoli, Superintendent

Minutes:

None

10 REPORT ON 2020-2021 BOARD GOALS

Kris Kowalski, Director of Operations, High School

Minutes:

Mr. Kowalski reported as follows:

Pioneer will ensure that all policies are followed in regard to all legal and ethical standards related to the Covid-19 guidelines as set for by state and local authorities. Maintenance staff continue to ensure a clean environment – wiping down all desks and chairs, changing out the filters. Also Mrs. Fighters students assisted in cleaning /sanitizing projects throughout the building. All guidelines followed with remote learning for the students when Richland County reached level “purple” during month of December.

2. Pioneer staff and students will foster a compassionate, responsive

and inclusive environment where everyone feels valued, supported

and empowered. Master Teacher training sessions for staff. NTHS donated a basket of games/snacks to Lucas student Riley Gossom and family. Mr. Paullin in Adult Education has been working with the tradesman in conjunction with Crawford County Courts. Looking into expanding the Adult Education CCMA program from 440 hours to 600 hours. Tech Department has been responsive to needs of students during remote learning – replacing computers and providing remote access if needed. Mr. Parr delivered gifts to satellite instructors.

3. Pioneer will ensure the health, security and safety of all students and

staff by responding to current best practices with local and state

agencies. Richland County NAMI presentation to all staff for signs of suicide and mental health awareness. Annual inspection of suppression systems in kitchen and collision repair. Adult Education was able to use CARES Act funding to help make-up hours for students affected by COVID.

4. Pioneer will incentivize innovation by challenging staff and students to

step out of their normal setting in order to expose students to new

and emerging trends and technology. Staff have provided a variety of creative lessons during the remote period. Horticulture – Mrs. Grau delivered material for wreaths and Holiday centerpieces for the students. Drone Class – Mr. Yohe’s students made bamboo Dragonfly propellers. Material Science class created homemade snowflakes (6 sided) same structure as crystals. Math – Ms. Niswander’s class made Italian cookies at home working with ratios and proportions. Also baked pies taking photos using fractions. Career Tech – teachers embraced technology creating video lessons and ZOOMING with the students.

5. Pioneer will sustain financial stability by optimizing current resources,

exploring alternative resources, managing facilities to meet staff,

students and community needs. Crestline, Galion and Shelby Family and Consumer Science teachers received a \$1,000 FACTS stipend each for their programs to implement a safety feature related to program. Mrs. Barr worked with Mr. Dichtl - Graphic Arts and Mr. Brown – Collision Repair in the design of school/information logo on new Transit vehicles. Mrs. Barr also worked with Maintenance to repurpose some shelving at Performing Arts.

11 LEGISLATIVE LIAISON REPORT

Mr. Mike Grady, Board Member

Minutes:

None

12 SUPERINTENDENT'S REPORT

Gregory Nickoli, Superintendent

Minutes:

Superintendent Nickoli reported as follows:

At this very special time of the year, we always to take a moment and thank you for your support and dedication to Pioneer! The Holidays are always such a special time of year!! We hope you have time to relax and enjoy your family and friends!!

For the last 3 weeks, from the Tuesday after Thanksgiving until this past Friday, Pioneer has been delivering our instruction remotely. Our teachers have reported to school each day during that time and, as Mr. Kowalski shared, have been doing a tremendous job of providing engaging lessons and following up with students to ensure that our students are learning and achieving. Please know that our directive from the City of Shelby Health Department has been that so long as Richland County is designated Purple then we would not have students on campus.

It has been customary, in past years, to have the past Board of Education President serve as the President Pro-Temp at the Organizational Meeting in January. That being said, I would like to recommend that you elect Mr. Theaker to serve in that capacity. Our previous discussion indicated that we planned to conduct the Organizational Meeting on Wednesday, January 13, 2021, prior to our Regular Board Meeting.

01/04 - Resume face-to-face instruction

We have two import personnel items this month. It is with great regret that I am asking you to accept the resignation of Rick Stephens, Home Remodeling Instructor and Cindy Markley, a former Adult Education Staff member and, for the past 6 years, an elective Instructor.

Rick came to us in 1990 and is completing his 30th year as our Home Remodeling Instructor. He has been a dedicated teacher and employee during his entire tenure at Pioneer and his leadership and calm demeanor will be greatly missed. Those of you who are veteran Board Members might remember Rick as the emcee at our Annual Retirement Dinner where he shared unique insights into retirement and those retiring. As I said, we will certainly miss him.

Cindy Markley joined our Adult Education staff as a business instructor in 1986 where she successfully taught a variety of courses before transitioning to our Career Transitions and Financial Aid Coordinator. She held those positions until 2012 when she became our Adult Education Site Coordinator. In 2015, Cindy moved to the high school staff where she currently teaches Own Your Own Business and Personal Finance. She has done a tremendous job in all of her positions and will also be greatly missed.

All other personnel items are common for this time of year.

Attachments:

[Dec. 2020 Supt Report.pdf](#)

13 PERSONNEL REPORT

Mr. Douglas Theaker, Board President

Recommendation of Superintendent Gregory D. Nickoli that the following personnel recommendations be approved:

- Accept retirement resignation of Certificated personnel.
- Approve supplemental contracts for Certificated personnel.
- Approve stipend contracts for Certificated personnel.
- Approve employment of Substitute Instructors
- Approve employment of Bus Driver

- Approve employment of Substitute Classified personnel.

Minutes:

No questions or discussion. Sent to vote.

Motioned: Mr. Dennis Long

Seconded: Mrs. Robyn Almanson

Voter	Yes	No	Abstaining
Mrs. Robyn Almanson, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Long, Board Member	X		
Mrs. Margie Prater, Board Member	X		
Mr. Richard Prater, Board Vice-President	X		
Mr. Royden Smith, Board Member	X		
Mr. Douglas Theaker, Board President	X		
Mrs. Mary Jean Theaker, Board Member	X		

Attachments:

[DEC 2020 PERSONNEL RECOMMENDATIONS.pdf](#)

14 Adopt Resolution 21-20 Approve Treasurer to Waive Notice Period for Tax Abatement Proposals

Mr. Douglas Theaker, Board President

Minutes:

No questions or discussion. Sent to vote.

Motioned: Mrs. Margie Prater

Seconded: Mr. Royden Smith

Voter	Yes	No	Abstaining
Mrs. Robyn Almanson, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Long, Board Member	X		
Mrs. Margie Prater, Board Member	X		
Mr. Richard Prater, Board Vice-President	X		
Mr. Royden Smith, Board Member	X		

Mr. Douglas Theaker, Board President	X		
Mrs. Mary Jean Theaker, Board Member	X		

Attachments:

[Resolution 21.20 Waive notice period for tax abatement proposals.pdf](#)

15 APPROVE DATE OF ORGANIZATIONAL AND REGULAR JANUARY BOARD OF EDUCATION MEETING

Mr. Douglas Theaker, Board President

Recommendation of Superintendent Gregory D. Nickoli that the meeting date for the January Board of Education Organizational and Regular meetings be held on Wednesday, January 13, 2021 at 7 pm in the Pioneer Board of Education Community Room; in accordance with ORC 3313.14.

Minutes:

No questions or discussion. Sent to vote.

Motioned: Mrs. Margie Prater

Seconded: Mr. Royden Smith

Voter	Yes	No	Abstaining
Mrs. Robyn Almanson, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Long, Board Member	X		
Mrs. Margie Prater, Board Member	X		
Mr. Richard Prater, Board Vice-President	X		
Mr. Royden Smith, Board Member	X		
Mr. Douglas Theaker, Board President	X		
Mrs. Mary Jean Theaker, Board Member	X		

16 ELECTION OF BOARD PRESIDENT PRO-TEM FOR THE JANUARY, 2021 ORGANIZATIONAL MEETING

Mr. Douglas Theaker, Board President

Chair received nominations for President Pro-Tem for the January, 2021 Organizational Meeting.

_____ moved the nomination of _____ for the office of President Pro-Tem.

_____ moved that the nominations be closed.

_____ was elected President Pro-Tem of the Pioneer Career and Technology Center Board of Education for the January 2021 Organizational Meeting.

Minutes:

Dennis Long moved the nomination of Douglas Theaker for the office of President Pro-Tem. Margie Prater

seconded the motion and moved that the nominations be closed.

Douglas Theaker was selected President Pro-Tem of the Pioneer Career and Technology Center Board of Education for the January 2021 Organizational Meeting.

Motioned: Mr. Dennis Long

Seconded: Mrs. Margie Prater

Voter	Yes	No	Abstaining
Mrs. Robyn Almanson, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Long, Board Member	X		
Mrs. Margie Prater, Board Member	X		
Mr. Richard Prater, Board Vice-President	X		
Mr. Royden Smith, Board Member	X		
Mr. Douglas Theaker, Board President	X		
Mrs. Mary Jean Theaker, Board Member	X		

17 ADJOURN MEETING

Mr. Douglas Theaker, Board President

Motioned: Mr. Bill Hope

Seconded: Mr. Richard Prater

Voter	Yes	No	Abstaining
Mrs. Robyn Almanson, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Long, Board Member	X		
Mrs. Margie Prater, Board Member	X		
Mr. Richard Prater, Board Vice-President	X		
Mr. Royden Smith, Board Member	X		
Mr. Douglas Theaker, Board President	X		
Mrs. Mary Jean Theaker, Board Member	X		