

Pioneer Career and Technology Center Board of Education Meeting

Pioneer CTC Library / Media Center
Monday, December 17, 2018
7:00pm

Present: Mr. Tom Clutter, Board Member; Mrs. Mary Dixon, Board Member; Mrs. Mary Jean Theaker, Board Member; Kowalski Kris, Director of Operations, High School; Gregory Nickoli, Superintendent; Linda Schumacher, Treasurer; Dr. Paul Johnson, Board Member; Jim Calhoun, Assistant Director, High School; Mary Lee Barr, Interim Administrator; Mr. Royden Smith, Board Member; Mr. Richard Prater, Board Vice President; Mr. Douglas Theaker, Board Member; Mrs. Margie Prater, Board Member; Mr. Bill Hope, Board Member; Mr. Dennis Long, Board Member

Absent: Mr. Mike Grady, Board Member; Colton Penwell, EAP President

1 ROLL CALL

Mr. Douglas Theaker, Board President

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Dr. Paul Johnson, Board Member	X		
Mr. Royden Smith, Board Member	X		
Mr. Richard Prater, Board Vice President	X		
Mr. Douglas Theaker, Board Member	X		
Mrs. Margie Prater, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Long, Board Member	X		

2 PLEDGE TO THE FLAG

Mr. Douglas Theaker, Board President

3 MOMENT OF SILENCE

Mr. Douglas Theaker, Board President

4 CONSENT AGENDA

Minutes:

President Theaker commented on the immense generosity of all of the donations. No additional questions or discussions. Sent to vote.

Motioned: Mr. Richard Prater

Seconded: Mr. Dennis Long

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Dr. Paul Johnson, Board Member	X		
Mr. Royden Smith, Board Member	X		
Mr. Richard Prater, Board Vice President	X		
Mr. Douglas Theaker, Board Member	X		
Mrs. Margie Prater, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Long, Board Member	X		

4.1 Approval of November 2018 Board Mtg. Minutes

Mr. Douglas Theaker, Board President

Attachments:

[November 2018 Board Mtg Minutes.pdf](#)

4.2 APPROVE REVISIONS TO BOARD POLICY

Mr. Douglas Theaker Board President

Recommendation of Superintendent Gregory D. Nickoli that revisions to Board policy be approved:

REVISIONS TO POLICY:

- Policy 0131 - BYLAWS - Legislative
- Policy 0141.2 - BYLAWS - Conflict of Interest
- Policy 0164 - BYLAWS - Notice of Meetings
- Policy 0165.1 - BYLAWS - Regular Meetings
- Policy 0165.2 - BYLAWS - Special Meetings
- Policy 0165.3 - BYLAWS - Recess/Adjournment
- Policy 0166 - BYLAWS - Executive Session
- Policy 0168 - BYLAWS - Minutes
- Policy 0169.1 - BYLAWS - Public participation at Board Meetings
- Policy - 1240 - ADMINISTRATION - Non-reemployment of the Superintendent
- Policy - 1422 - ADMINISTRATION - Nondiscrimination and Equal Employment Opportunity
- Policy 1541 - ADMINISTRATION - Termination and Resignation

- Policy 1662 - ADMINISTRATION - Anti-Harassment
- Policy 2111 - PROGRAM - Parent and Family Engagement
- Policy 2260 - PROGRAM - Nondiscrimination and Access to Equal Educational Opportunity
- Policy 3122 - PROFESSIONAL STAFF - Nondiscrimination and Equal Employment Opportunity
- Policy 3140 - PROFESSIONAL STAFF - Termination and Resignation
- Policy 3362 - PROFESSIONAL STAFF - Anti-Harassment
- Policy 4122 - CLASSIFIED STAFF - Nondiscrimination and Equal Employment Opportunity
- Policy 4140 - CLASSIFIED STAFF - Termination and Resignation
- Policy 4162 - CLASSIFIED STAFF - Drug and Alcohol Testing of CDL License Holders and Other Employees Who Perform Safety Sensitive Functions.
- Policy 4362 - CLASSIFIED STAFF - Anti-Harassment
- Policy 5517 - STUDENTS - Anti-Harassment
- Policy 5517.02 - STUDENTS - Sexual Violence
- Policy 5610 - STUDENTS - Removal, Suspension, Expulsion, and Permanent Exclusion of Students
- Policy 5610.02 - STUDENTS - In-School Discipline
- Policy 5610.03 - STUDENTS - Emergency Removal of Students
- Policy 5611 - STUDENTS - Due Process Rights
- Policy 6325 - FINANCES - Procurement - Federal Grants/Funds
- Policy 6800 - FINANCES - System of Accounting
- Policy 8141 - OPERATIONS - Mandatory Reporting of Misconduct by Licensed Employees
- Policy 8403 - OPERATIONS - School Resource Officer

Attachments:

[po0131.revision.pdf](#)
[po0141.2.revision.pdf](#)
[po0164.revision.pdf](#)
[po0165.1.revision.pdf](#)
[po0165.2.revision.pdf](#)
[po_0165.3_revision.pdf](#)
[po0166.revision.pdf](#)
[po0168.revision.pdf](#)
[po0169.1_revision.pdf](#)
[po.1240.01.revision.pdf](#)
[po1422.revision.pdf](#)
[po1541.revision.pdf](#)
[po1662.revision.pdf](#)
[po2111.revision.pdf](#)
[po2260.revision.pdf](#)
[po3122.revision.pdf](#)
[po3140.revision.pdf](#)
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[po4122.revision.pdf](#)
[po4140.revision.pdf](#)
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[po5610.2_revision.pdf](#)
[po5610.03_revision.pdf](#)
[po5611.revision.pdf](#)
[po6325.revision.pdf](#)
[po8141.revision.pdf](#)

4.3 APPROVE REVISIONS TO HOURLY PAY SCHEDULE

Mr. Douglas Theaker Board President

Recommendation that the revisions be made to the Hourly pay Schedule for employees not covered by the Master Agreement.

Attachments:

[Hourly Pay Schedule - DEC.2018.pdf](#)

4.4 ACCEPT DONATIONS

Mr. Douglas Theaker, Board President

Recommendation of Superintendent Gregory D. Nickoli that following donations be accepted:

- **Sherri Massie, Gorman Rupp Int'l., Mansfield;** generous monetary donation of \$350. This donation will be used for student activities throughout the 2018-2019 school year.
- **Joyce Leimbach, Sandusky, OH;** generous monetary donation of \$2,000. This donation will be deposited in the Leimbach Scholarship fund which is awarded annually to a Pioneer senior.
- **Jim Levingston, Mansfield, OH;** generous donation of various tools valued at approximately \$500. These tools will be used for educational purposes in our Precision Machining Career-Technical program.
- **Brian Reich, Milark Industries, Mansfield, OH;** generous monetary donation of \$350 for the HOSA Cystic Fibrosis group.
- **Glenna R. Plotts, Mt. Gilead, OH;** generous monetary donation of \$1,000. This generous donation will be deposited in the Glenna R. Cannon Scholarship fund for a scholarship which is given annually to a Pioneer senior.
- **Wm. Danuloff, NC Ohio Regional IT Alliance, Mansfield, OH;** generous monetary donation of \$150. This donation is to be used for educational purposes for the IT Support Career Technical program.
- **Donations received for Pioneer Penguin Fund;** fund to assist students in need during Holiday Season.
 - **Anonymous;** generous monetary donation of \$86.
 - **Anonymous;** generous monetary donation of \$100.
 - **Anonymous;** generous monetary donation of \$100.
 - **Mary Lee Barr, Shelby; OH;** generous monetary donation of \$300.
 - **Darin Beal, Mansfield, OH;** generous monetary donation of \$100.
 - **Paul Brown, Shelby, OH;** generous monetary donation of \$50.
 - **Rene Burtscher, Shelby, OH;** generous monetary donation of \$50.
 - **Jim Calhoon, Ashland, OH;** generous monetary donation of \$100.
 - **Jessica Clark, Shelby, OH;** generous monetary donation of \$25.
 - **Mary Cosker, Shelby, OH;** generous monetary donation of \$25.
 - **Scott and Karen Donahue, Shelby, OH;** generous monetary donation of \$50
 - **Daniel Dornbirer, Nevada, OH;** generous monetary donation of \$15.
 - **Education Association of Pioneer, Shelby, OH;** generous monetary donation of \$800.

- **Laurie Easler, N. Fairfield, OH;** generous monetary donation \$20.
- **Bobbi Eggeman, Bellville, OH;** generous monetary donation of \$20.
- **Crystal Escalera, Willard, OH;** generous monetary donation of \$25.
- **Nancy Foltz, Lexington, OH;** generous monetary donation of \$60.
- **Ellen Huffman, Shelby, OH;** generous monetary donation of \$50.
- **Joanne Humphrey, Mansfield, OH;** generous monetary donation of \$100.
- **Taffy Kleman, Shelby, OH;** generous monetary donation of \$100.
- **Anne Kurtzman, Crestline, OH;** generous monetary donation of \$25.
- **Rebecca Nichols, Ashland, OH ;** generous monetary donation of 50.
- **Ken Owen, Shelby, OH;** generous monetary donation of \$50.
- **Mindy Owen, Shelby, OH;** generous monetary donation of \$25.
- **Matt Parr, Mansfield, OH;** generous monetary donation of \$40.
- **Jeff & Abby Payne, Shelby, OH;** generous monetary donation of \$50
- **Colten Penwell, Shelby, OH;** generous monetary donation of \$40.
- **Donita Perry, Mansfield, OH;** generous monetary donation of \$50.
- **Rene Phillips, Shelby, OH;** generous monetary donation of \$100.
- **Stephen Raphael, Mansfield, OH;** generous monetary donation of \$100.
- **Marianne Ritchie, Shelby, OH;** generous monetary donation of \$50.
- **Dawn Roberts, Shelby, OH;** generous monetary donation of \$20.
- **Katherine Sabourin, Mansfield, OH;** generous monetary donation of \$20.
- **Ellen Shifley, Bucyrus, OH;** generous monetary donation of \$50.
- **Mike Smith, Shelby, OH;** generous monetary donation of \$100.
- **Jim Sorenson, Ashland, OH;** generous monetary donation of \$25.
- **Shannon Sprang, Loudonville, OH;** generous monetary donation of \$50.
- **Nita Walsh, Shelby, OH;** generous monetary donation of \$50.
- **Ron & Cheryl Williams, Galion, OH;** generous monetary donation of \$30.
- **Sherry Young, Shelby, OH;** generous monetary donation of \$30.

4.5 APPROVE STUDENT PARTICIPATION IN COMPETITIVE EVENTS

Mr. Douglas Theaker, Board President

Recommendation of Superintendent Gregory D. Nickoli that student participation in competitive events be approved:

- **Local Officer Retreat at SkillsUSA CBJ Day, Nationwide Arena, Columbus, OH; December 4, 2018**
- **STUDENTS:** Alivia Channing, Graphic Arts, Plymouth HS; Emily Chavatzas, Criminal Justice, Bucyrus HS; Michael Collins, Graphic Arts, Plymouth HS; Timothy Crawford, Media Communications, Galion HS; Brendan Damron, Homeland Security, Galion HS; Margaret Goble, Graphic Arts, Ashland HS; Chloe Klepatzki, Graphic Arts, Galion HS. **CHAPERONE:** Stephanie Gwin, SkillsUSA Lead Advisor.

5 FINANCIAL REPORT

Linda Schumacher, Treasurer

Minutes:

Treasurer Schumacher informed the Board that the unusual balance in Huntington Bank is due to the transfer of monies to pay the COPS payment on December 1. The monies are transferred on November 30 and the payment is made on December 1.

Grady Benefits is on board and already very active. They have met with Union Representatives to explain their role in assisting and educating staff at Pioneer, and have provided a 12-month schedule of educational events.

The two CDARS that came due in December have been rolled over into 13-week and 26-week CDARS at 2.24 and 2.29, respectively. Star Ohio is now at 2.34 and should Star Ohio remain above the CDAR interest, the January CDAR will be deposited into Star Ohio for the time being.

All real estate taxes have been received for the second payment in 2018. The last to be received were the homestead and rollback for Richland County. This was just received in November.

Treasurer Schumacher explained that the State Foundation payment for December is low due to ODE making a change in EMIS and not notifying any school districts of the reporting change. It looks as though everything has been corrected now, but not in time for the December payment.

The supplies and materials expenditure line item will be watched as it is ahead of budget at this time. Teachers have been spending more ed supply monies at the beginning of the year the normal.

Pioneer once again received the Ohio Auditor of State Award for their clean audit.

Motioned: Mrs. Margie Prater

Seconded: Mrs. Mary Jean Theaker

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Dr. Paul Johnson, Board Member	X		
Mr. Royden Smith, Board Member	X		
Mr. Richard Prater, Board Vice President	X		
Mr. Douglas Theaker, Board Member	X		
Mrs. Margie Prater, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Long, Board Member	X		

Attachments:

[November 2018 Financial Report.pdf](#)

6 RECOGNITION OF GUESTS

Gregory Nickoli, Superintendent

Minutes:

Superintendent Nickoli recognized Janet Kehres, reporter and Paul Brown, EAP representative.

7 EAP REPRESENTATIVE

Colton Penwell, EAP President

Minutes:

Paul Brown, Collision Repair Instructor attended as EAP Representative. He thanked the Board for all they do and for all of their support for Pioneer.

8 PUBLIC INPUT

Gregory Nickoli, Superintendent

Board Policy Section 0164

9 CORRESPONDENCE

Gregory Nickoli, Superintendent

10 REPORT ON 2018-2019 BOARD GOALS

Kowalski Kris, Director of Operations, High School

11 STUDENT ACHIEVEMENT REPORT

Mrs. Mary Jean Theaker, Board Member

Attachments:

[Student Achievement Dec. 2018.pdf](#)

12 LEGISLATIVE LIAISON REPORT

Mr. Mike Grady, Board Member

13 SUPERINTENDENT'S REPORT

Gregory Nickoli, Superintendent

Minutes:

Superintendent Nickoli wished everyone a Happy Holidays. He explained the changes that had been made to the Media Center in order to have a more relaxing and inviting atmosphere.

He once again pointed out the generous donation by the County Commissioners and Richland EMA of the EMA vehicle donated to our Homeland Security and Criminal Justice programs.

Superintendent Nickoli explained the MOU between the Board of Education and the EAP. It concerns the LPDC committee formed many years ago and specifies the make-up of that Board. Nothing has changed, it has just been put into a formal document.

Mr. Nickoli also asked that the Board accept January 9, 2019, as the date for the January organizational and regular meetings.

The sign-up sheet for attendance at the ACTE legislative conference was made available to all Board members.

Superintendent Nickoli reminded the Board of special calendar items including the Winter Adult Education Ceremony, the Cosmetology Spa Night and the Holiday Open House.

All personnel items are normal for this time of year.

Attachments:

[December 2018 Superintendents report.pdf](#)

14 PERSONNEL REPORT

Mr. Douglas Theaker Board President

Recommendation of Superintendent Gregory D. Nickoli that the following personnel recommendations be approve:

- Approve supplemental contracts for Certificated personnel.
- Approve stipend contracts for Certificated personnel.
- Approve employment of Adult Education personnel.

Minutes:

No questions or discussions. Sent to vote.

Motioned: Mr. Bill Hope

Seconded: Mrs. Mary Dixon

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Dr. Paul Johnson, Board Member	X		
Mr. Royden Smith, Board Member	X		
Mr. Richard Prater, Board Vice President	X		
Mr. Douglas Theaker, Board Member	X		
Mrs. Margie Prater, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Long, Board Member	X		

Attachments:

[December 2018 Personnel Recommendations.pdf](#)

15 APPROVE DATE OF ORGANIZATIONAL & REGULAR JANUARY BOARD OF

EDUCATION MEETING

Mr. Douglas Theaker Board President

Recommendation of Superintendent Gregory D. Nickoli that the meeting date for the January Board of Education Organizational and Regular meetings be held on Wednesday, January 9, 2019 at 7 pm in the Pioneer Board of Education Conference Room; in accordance with ORC 3313.14.

Minutes:

No questions or discussions. Sent to vote.

Motioned: Mrs. Margie Prater

Seconded: Mr. Richard Prater

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Dr. Paul Johnson, Board Member	X		
Mr. Royden Smith, Board Member	X		
Mr. Richard Prater, Board Vice President	X		
Mr. Douglas Theaker, Board Member	X		
Mrs. Margie Prater, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Long, Board Member	X		

16 ELECTION OF BOARD PRESIDENT PRO-TEM FOR THE JANUARY, 2019 ORGANIZATIONAL MEETING

Mr. Douglas Theaker Board President

Chair received nominations for President Pro-Tem for the January, 2019 Organizational Meeting.

_____ moved the nomination _____ for the office of President Pro-Tem.

_____ moved that nominations be closed.

_____ was elected President Pro-Tem of the Pioneer Career and Technology Center Board of Education for the January, 2019 Organizational Meeting.

Minutes:

Chair received nominations for President Pro-Tem for the January, 2019 Organizational Meeting.

Dennis Long moved the nomination Douglas Theaker for the office of President Pro-Tem. Royden Smith moved that nominations be closed.

Douglas Theaker was elected President Pro-Tem of the Pioneer Career and Technology Center Board of Education for the January, 2019 Organizational Meeting.

Motioned: Mr. Dennis Long

Seconded: Mr. Royden Smith

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Dr. Paul Johnson, Board Member	X		
Mr. Royden Smith, Board Member	X		
Mr. Richard Prater, Board Vice President	X		
Mr. Douglas Theaker, Board Member	X		
Mrs. Margie Prater, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Long, Board Member	X		

17 ADOPT RESOLUTION OF APPRECIATION FOR RICHLAND CTY. EMERGENCY MANAGEMENT AGENCY DONATION

Mr. Douglas Theaker Board President

Recommendation of Superintendent Gregory D. Nickoli that Resolution 19-18 of Appreciation for donation from Richland County Emergency Management Agency be adopted.

Motioned: Mrs. Margie Prater

Seconded: Mr. Richard Prater

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Dr. Paul Johnson, Board Member	X		
Mr. Royden Smith, Board Member	X		
Mr. Richard Prater, Board Vice President	X		
Mr. Douglas Theaker, Board Member	X		
Mrs. Margie Prater, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Long, Board Member	X		

Attachments:

[Resolution 19.18 Richland Cty.EMA donation.pdf](#)

18 ADJOURN MEETING

Mr. Douglas Theaker, Board President

Motioned: Mr. Richard Prater

Seconded: Mr. Dennis Long

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Dr. Paul Johnson, Board Member	X		
Mr. Royden Smith, Board Member	X		
Mr. Richard Prater, Board Vice President	X		
Mr. Douglas Theaker, Board Member	X		
Mrs. Margie Prater, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Long, Board Member	X		