

July 2020 Regular Board of Education Meeting

Pioneer Career and Technology Center Board of Education Meeting

Pioneer CTC Community Room

Monday, July 20, 2020

7:00pm

Present: Ms. Robyn Almanson, Board Member; Mrs. Mary Dixon, Board Member; Mr. Mike Grady, Board Member; Mr. Bill Hope, Board Member; Mr. John Kime, Board Member; Mr. Dennis Long, Board Member; Mrs. Margie Prater, Board Member; Mr. Richard Prater, Board Vice-President; Mr. Royden Smith, Board Member; Mr. Douglas Theaker, Board President; Mrs. Mary Jean Theaker, Board Member; Gregory Nickoli, Superintendent; Linda Schumacher, Treasurer

Absent: Kowalski Kris, Director of Operations, High School; Mary Lee Barr, Interim Administrator; Jim Calhoon, Assistant Director, High School; Sandy Grau, EAP President

1 ROLL CALL

Mr. Douglas Theaker, Board President

Voter	Yes	No	Abstaining
Ms. Robyn Almanson, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Mike Grady, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. John Kime, Board Member	X		
Mr. Dennis Long, Board Member	X		
Mrs. Margie Prater, Board Member	X		
Mr. Richard Prater, Board Vice-President	X		
Mr. Royden Smith, Board Member	X		
Mr. Douglas Theaker, Board President	X		
Mrs. Mary Jean Theaker, Board Member	X		

2 PLEDGE TO THE FLAG

Mr. Douglas Theaker, Board President

3 MOMENT OF SILENCE

Mr. Douglas Theaker, Board President

4 PUBLIC INPUT

Gregory Nickoli, Superintendent

Board Policy Section 0164

Minutes:

Teacher Katie Getz and spouse made an appeal to the Board to grant 5 dock days during the school year for a family vacatin that was planned to be taken during the summer, but due to COVID-19 has been postponed 7 times.

5 CONSENT AGENDA

Mr. Douglas Theaker, Board President

Motioned: Mr. Dennis Long

Seconded: Mrs. Margie Prater

Voter	Yes	No	Abstaining
Ms. Robyn Almanson, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Mike Grady, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. John Kime, Board Member	X		
Mr. Dennis Long, Board Member	X		
Mrs. Margie Prater, Board Member	X		
Mr. Richard Prater, Board Vice-President	X		
Mr. Royden Smith, Board Member	X		
Mr. Douglas Theaker, Board President	X		
Mrs. Mary Jean Theaker, Board Member	X		

5.1 Approve June, 2020 Board of Education Meeting Minutes

Mr. Douglas Theaker, Board President

Attachments:

[June 2020 Board Mtg. Minutes.pdf](#)

5.2 Approve Revisions to Policy 2266 - Title IX Regulations

Mr. Douglas Theaker, Board President

Recommendation of Superintendent Gregory D. Nickoli that the revisions to Policy 2266 - Nondiscrimination on the Basis of Sex in District Programs or Activities based on Title IX Regulations be approved.

Attachments:

[PO 2266 Title IX Regulations.pdf](#)

5.3 Approve Agreement for Career Coaches for 2020-2021 School Year

Mr. Douglas Theaker, Board President

Recommendation of Superintendent Gregory D. Nickoli that the agreement with Mid-Ohio Educational Service Center for Career Coaches for the 2020-2021 school year be approved.

Attachments:

[Career Coach Agreement w.MOESC 2020.21.pdf](#)

5.4 Approve Contracted Services for Adjunct Instructors

Mr. Douglas Theaker, Board President

Recommendation of Superintendent Gregory D. Nickoli that the contracted services for Adjunct Instructors for the Performing Arts program for the 2020-2021 school year be approved:

- David Crane
- Dauphne Maloney
- Aaron Nicolas
- Cody Nicolas
- Kayla Rounsevell
- Lori Turner

5.5 Approve Cost of Cafeteria Breakfast, Lunch and Milk Prices for 2020-2021 School Year

Mr. Douglas Theaker, Board President

Recommendation of Superintendent Gregory D. Nickoli that the following Cafeteria breakfast and lunch costs for 2020-2021 school year be approved:

- Breakfast - \$1.25
- Reduced Breakfast - \$0.30
- Lunch - \$3.00
- Reduced Lunch - \$0.40
- Milk purchased outside of lunch - \$0.50

5.6 Approve Service Level Agreement and Contract for FY21 with NCOCC

Mr. Douglas Theaker, Board President

Recommendation of Superintendent Gregory D. Nickoli that the Service Level Agreement and Contract for FY21 be approved.

Attachments:

[NCOCC SLA Agreement Contract FY21.pdf](#)

5.7 Approve Avita Health Systems as Medical Facility Site for Physicals for Bus and Van Drivers

Mr. Douglas Theaker, Board President

Recommendation of Superintendent Gregory D. Nickoli that Avita Health Systems be approved for the Medical Facility Site for physicals for bus and van drivers for the 2020-2021 school year.

5.8 Approve Clinical Affiliation Agreements between Adult Education and Avita and Fisher Titus Hospitals

Mr. Douglas Theaker, Board President

Recommendation of Superintendent Gregory D. Nickoli that the Clinical Affiliation Agreements between Adult Education and Avita Health Systems, Fisher Titus Hospital, Mercy Health Willard Hospital, Heartland of Bucyrus, Crestwood Care Center and Willows at Willard be approved as follows:

- Avita Health Systems - Certified Clinical Medical Assisting Program
- Fisher Titus Hospital - Certified Clinical Medical Assisting Program
- Fisher Titus Hospital - Phlebotomy Program
- Mercy Health - Willard Hospital - Certified Clinical Medical Assisting Program
- Heartland of Bucyrus - Nurse Aide Testing Program
- Willows at Willard - Nurse Aide Testing Program
- Crestwood Care Center - Nurse Aide Testing Program

Attachments:

[Clinical Agreement.Avita.CCMA_program.pdf](#)

[Clinical Agreement.Fisher Titus.CCMA_program.pdf](#)

[Clinical Agreement.Fisher Titus.Phlebotomy_program.pdf](#)

[Clinical Agreement.Willard Mercy Health CCMA_program.pdf](#)

[Clinical Agreement Heartland of Bucyrus AE STNA_program.pdf](#)

[Clinical Agreement Willows STNA.pdf](#)

[Clinical Agreement Crestwood Care Center 2020-2021.pdf](#)

5.9 Accept Donations

Mr. Douglas Theaker, Board President

Recommendation of Superintendent Gregory D. Nickoli that the following donations be accepted:

- **Mr. Jim Hawley, ArcelorMittal, Shelby;** generous donation of two Fluke 77IV Multimeters with an approximate value of \$772. These multimeters will be used in the classrooms for training purposes.

6 FINANCIAL REPORT

Linda Schumacher, Treasurer

Minutes:

Treasurer Schumacher reported as follows:

Although the reserve with the Jefferson Health Plan is high right now, we have had some very costly claims in the last few weeks. This should put this balance back in check for next month.

We are now down to one CDAR after cashing in the certificate that came due in July. We decided to cash that certificate in and roll it into the portfolio account. After speaking with Brandon (at Park National) about the CDARs and both Charla and Scott (Park National portfolio account), it was decided to invest this last CDAR monies in the portfolio account. The reasoning for this move is as follows: "Based on the Federal Reserve, we

expect rates to remain at their current levels, or even lower, for the next twelve to eighteen months or more. With that, we have been purchasing more callable pieces in portfolios that can tolerate them because bullet (non-callable) pieces do not offer much value in yields compared to callable pieces. We have been able to pick up 25 to 40 basis points more, which in this interest rate environment is a lot.

To illustrate how we are using the callable pieces, the third piece listed in the attached proposal is a bond through Federal Home Loan Bank (FHLB). The maturity on this piece is July 2025 but has the ability to be called in July 2021. Since interest rates are so low, there is a high probability that this piece will be called. So, we are essentially locking in 0.73% for the next year with the expectation that this bond will be called. To compare, a 12-month bullet through the same agency is paying 0.45%. Given your current portfolio, if all four are called, or if none are called they would still be within our target maturity ranges of new purchases, a win/win so to speak.”

All fund balances are positive for year-end. The advances were made and will be reversed in July.

These are the final figures for the general fund. We had no retirements this year, so the personnel services is a little off the mark. Purchased services and supplies and materials are going to need an increase for the budget next year. They were both over budget in FY20 and will most likely be increasing significantly in FY21.

We have quite a few transfers, advances and corrections this month. Of course, we have the usual advances for the grants to give them a positive balance at year-end. We also have the Wellness Funds transfer this year. We moved the Nurse expense, the SRO and Dr. Patten out of the General Fund and into the Student Wellness and Success Fund. We made a final adjustment for the Food Service fund. If you remember you approved a \$50,000 advance in June to the Food Service Fund. Now, with the final figures, we can reduce that advance to \$28,656.20 and return \$21,343.80 to the general fund. Finally, the last transfer is to close out the AE Perkins funding.

Motioned: Mr. Richard Prater

Seconded: Mrs. Mary Jean Theaker

Voter	Yes	No	Abstaining
Ms. Robyn Almanson, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Mike Grady, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. John Kime, Board Member	X		
Mr. Dennis Long, Board Member	X		
Mrs. Margie Prater, Board Member	X		
Mr. Richard Prater, Board Vice-President	X		
Mr. Royden Smith, Board Member	X		
Mr. Douglas Theaker, Board President	X		
Mrs. Mary Jean Theaker, Board Member	X		

Attachments:

[June 2020 Financial Report.pdf](#)

7 RECOGNITION OF GUESTS

Gregory Nickoli, Superintendent

8 EAP REPRESENTATIVE

Sandy Grau, EAP President

Minutes:

None.

9 PERSONNEL REPORT

Mr. Douglas Theaker, Board President

Recommendation of Superintendent Gregory D. Nickoli that the following personnel recommendations be approved:

- Approve Supplemental contracts for Certificated personnel.
- Approve Request for Dock Days for Certificated personnel.
- Approve employment of Career Coach
- Approve employment of Substitute Instructors
- Approve employment of Part-time Classified personnel.
- Approve employment of Substitute Classified personnel.

Minutes:

The Board voted to approve this item, but wanted it to be known, the only reason they approved the dock days for Mrs. Getz is because she had tried to schedule the vacation at an appropriate time, but due to the "pandemic" their vacation has been rescheduled several times.

Motioned: Mrs. Margie Prater

Seconded: Ms. Robyn Almanson

Voter	Yes	No	Abstaining
Ms. Robyn Almanson, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Mike Grady, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. John Kime, Board Member	X		
Mr. Dennis Long, Board Member	X		
Mrs. Margie Prater, Board Member	X		
Mr. Richard Prater, Board Vice-President	X		
Mr. Royden Smith, Board Member	X		

Mr. Douglas Theaker, Board President	X		
Mrs. Mary Jean Theaker, Board Member	X		

Attachments:

[July 2020 Personnel Recommendations.pdf](#)

10 CORRESPONDENCE

Gregory Nickoli, Superintendent

Minutes:

None.

11 LEGISLATIVE LIAISON REPORT

Mr. Mike Grady, Board Member

Minutes:

Board Member Grady discussed SB 55 which is intended "to enhance penalties for certain drug trafficking offenses committed in the vicinity of a substance addiction services provider, to modify penalties for violations of public health orders related to a pandemic, and to designate certain provisions as the Relapse Reduction Act." In other words it would take away consequences from disobeying COVID-19 pandemic orders. The Governor vetoed. An attempt was made to override the veto, but failed. Therefore, it is still a criminal act to disobey COVID orders.

12 SUPERINTENDENT'S REPORT

Gregory Nickoli, Superintendent

Minutes:

Superintendent Nickoli reported as follows:

Summer work to prepare the building for the 20/21 school year is going well. Welcome week has been moved to the week of August 10 in order for the building to be completed.

At this time, Mr Nickoli placed a call to Nicole Donovan, attorney at the law firm of Bricker & Eckler in order to inform the board of legal issues that may arise from the pandemic.

The restart/reopen plan was submitted to the Shelby Health Department for their approval. We are asked to make a change and require that masks be worn by all (staff and students when in the hallways). The Board will vote on the adoption of the plan.

Mr. Nickoli suggested that even though an OSBA conference will probably not be held, the Board elect a delegate and alternate in case of a virtual meeting in the fall.

The Board was asked to adopt a resolution in support of the students that we denounce and reject racism and will not tolerate it in our School District. and resolve to continue to focus on and implement policies and procedures throughout our District that support all of our students, parents, employees, volunteers and the entire Pioneer community regardless of race and that provide an environment that supports civil rights for all.

In an MOU with the Pioneer EAP, SLO's will no longer be a part of the teacher evaluation for the 20/21 school year.

Mr. Nickoli requested a change in date for the August regular meeting in order to adopt a revised school calendar before school begins.

Important calendar dates were discussed.

Attachments:

[July 2020 Superintendents Report.pdf](#)

13 NOMINATE OFFICIAL DELEGATE AND ALTERNATE TO ANNUAL OSBA BUSINESS MEETING

Mr. Douglas Theaker, Board President

_____ moved, seconded by _____ that _____ and _____ be elected as official delegate and alternate respectively from the Pioneer Career and Technology Center Board of Education to the 2020 OSBA Annual Business Meeting and Conference to be held in Columbus, OH; November 8-10, 2020 and that expenses be approved according to Section 3315.15 ORC and the Board adopted policy.

Minutes:

Mary Jean Theaker moved, seconded by Margie Prater that Mike Grady and Bill Hope be elected as official delegate and alternate respectively from the Pioneer Career and Technology Center Board of Education to the 2020 OSBA Annual Business Meeting and conference to be held in Columbus, OH; November 8-10, 2020 and that expenses be approved according to Section 3315.15 ORC and the Board adopted policy.

Motioned: Mrs. Mary Jean Theaker

Seconded: Mrs. Margie Prater

Voter	Yes	No	Abstaining
Ms. Robyn Almanson, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Mike Grady, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. John Kime, Board Member	X		
Mr. Dennis Long, Board Member	X		
Mrs. Margie Prater, Board Member	X		
Mr. Richard Prater, Board Vice-President	X		
Mr. Royden Smith, Board Member	X		
Mr. Douglas Theaker, Board President	X		
Mrs. Mary Jean Theaker, Board Member	X		

14 ADOPT RESOLUTION 14-20 RESOLUTION TO APPROVE FUND TRANSFER

Mr. Douglas Theaker, Board President

Minutes:

Treasurer Schumacher explained that because these unclaimed funds are older than five years, they are able to be returned to the General Fund.

No more discussion or questions. Sent to vote.

Motioned: Mrs. Margie Prater

Seconded: Mrs. Mary Dixon

Voter	Yes	No	Abstaining
Ms. Robyn Almanson, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Mike Grady, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. John Kime, Board Member	X		
Mr. Dennis Long, Board Member	X		
Mrs. Margie Prater, Board Member	X		
Mr. Richard Prater, Board Vice-President	X		
Mr. Royden Smith, Board Member	X		
Mr. Douglas Theaker, Board President	X		
Mrs. Mary Jean Theaker, Board Member	X		

Attachments:

[Resolution 14.20 Unclaimed Funds Transfer.docx](#)

15 ADOPT RESOLUTION 15-20 SUPPORT OF STUDENTS

Mr. Douglas Theaker, Board President

Minutes:

No questions or discussion. Sent to vote

Motioned: Mr. Richard Prater

Seconded: Mrs. Mary Dixon

Voter	Yes	No	Abstaining
Ms. Robyn Almanson, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Mike Grady, Board Member	X		
Mr. Bill Hope, Board Member	X		

Mr. John Kime, Board Member	X		
Mr. Dennis Long, Board Member	X		
Mrs. Margie Prater, Board Member	X		
Mr. Richard Prater, Board Vice-President	X		
Mr. Royden Smith, Board Member	X		
Mr. Douglas Theaker, Board President	X		
Mrs. Mary Jean Theaker, Board Member	X		

Attachments:

[Resolution 15.20 Support of Students.docx](#)

16 APPROVE MOU BETWEEN PIONEER CTC BOARD OF EDUCATION AND EDUCATION ASSOC. OF PIONEER REGARDING EVALUATION OF TEACHERS FOR 2020-21

Mr. Douglas Theaker, Board President

Recommendation of Superintendent Gregory D. Nickoli that the Memorandum of Understanding between the Pioneer CTC Board of Education and the Education Association of Pioneer regarding the Evaluation of Teachers for the 2020-2021 school year.

Minutes:

No questions or discussion. Sent to vote.

Motioned: Mrs. Margie Prater

Seconded: Mr. Mike Grady

Voter	Yes	No	Abstaining
Ms. Robyn Almanson, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Mike Grady, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. John Kime, Board Member	X		
Mr. Dennis Long, Board Member	X		
Mrs. Margie Prater, Board Member	X		
Mr. Richard Prater, Board Vice-President	X		
Mr. Royden Smith, Board Member	X		
Mr. Douglas Theaker, Board President	X		
Mrs. Mary Jean Theaker, Board Member	X		

Attachments:

17 APPROVE CHANGE IN MEETING DATE AND LOCATION FOR AUGUST REGULAR BOARD MEETING

Mr. Douglas Theaker, Board President

Recommendation of Superintendent Gregory D. Nickoli that the meeting date and location for the August Regular Board of Education meeting be moved to the Community Room on Monday, August 3, 2020 at 7 pm.

Minutes:

No questions or discussion. Sent to vote.

Motioned: Mrs. Margie Prater

Seconded: Mrs. Mary Jean Theaker

Voter	Yes	No	Abstaining
Ms. Robyn Almanson, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Mike Grady, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. John Kime, Board Member	X		
Mr. Dennis Long, Board Member	X		
Mrs. Margie Prater, Board Member	X		
Mr. Richard Prater, Board Vice-President	X		
Mr. Royden Smith, Board Member	X		
Mr. Douglas Theaker, Board President	X		
Mrs. Mary Jean Theaker, Board Member	X		

18 ENTER INTO EXECUTIVE SESSION FOR THE PURPOSE OF EVALUATION OF THE SUPERINTENDENT AND TREASURER AND THE SELF-EVALUATION OF THE BOARD

Mr. Douglas Theaker, Board President

Minutes:

Entered into Executive Session at 8:46 pm for the purpose of reviewing evaluations of the Superintendent; Treasurer and Self-evaluation of the Board. Returned to Regular Session at 8:50 pm.

Motioned: Mr. Dennis Long

Seconded: Mrs. Margie Prater

Voter	Yes	No	Abstaining
Ms. Robyn Almanson, Board Member	X		

Mrs. Mary Dixon, Board Member	X		
Mr. Mike Grady, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. John Kime, Board Member	X		
Mr. Dennis Long, Board Member	X		
Mrs. Margie Prater, Board Member	X		
Mr. Richard Prater, Board Vice-President	X		
Mr. Royden Smith, Board Member	X		
Mr. Douglas Theaker, Board President	X		
Mrs. Mary Jean Theaker, Board Member	X		

Attachments:

[Evaluation of Superintendent.pdf](#)

[Evaluation of Treasurer.pdf](#)

[Self evaluation of the Board.pdf](#)

19 ADOPT RESTART/REOPEN PLAN FOR THE 2020-2021 SCHOOL YEAR

Mr. Douglas Theaker, Board President

Recommendation of Superintendent Gregory D. Nickoli that the Restart/Reopen Plan for the 2020-2021 School Year as approved by Shelby Public Health Department be adopted.

Minutes:

No questions or discussion. Sent to vote.

Motioned: Mr. John Kime

Seconded: Mrs. Margie Prater

Voter	Yes	No	Abstaining
Ms. Robyn Almanson, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Mike Grady, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. John Kime, Board Member	X		
Mr. Dennis Long, Board Member	X		
Mrs. Margie Prater, Board Member	X		
Mr. Richard Prater, Board Vice-President	X		
Mr. Royden Smith, Board Member	X		
Mr. Douglas Theaker, Board President	X		

Mrs. Mary Jean Theaker, Board Member	X		
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Attachments:

[Restart.Reopening Plan 2020.21 School Year.pdf](#)

20 ADJOURN MEETING

Mr. Douglas Theaker, Board President

Motioned: Mr. Richard Prater

Seconded: Mrs. Margie Prater

Voter	Yes	No	Abstaining
Ms. Robyn Almanson, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Mike Grady, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. John Kime, Board Member	X		
Mr. Dennis Long, Board Member	X		
Mrs. Margie Prater, Board Member	X		
Mr. Richard Prater, Board Vice-President	X		
Mr. Royden Smith, Board Member	X		
Mr. Douglas Theaker, Board President	X		
Mrs. Mary Jean Theaker, Board Member	X		