

July 2021 Regular Board of Education Meeting

Pioneer Career and Technology Center Board of Education Meeting

Pioneer Board of Education Conference Room

Thursday, July 15, 2021

7:30pm

Present: Mrs. Robyn Almanson, Board Member; Mrs. Mary Dixon, Board Member; Mr. Bill Hope, Board Member; Mr. Dennis Long, Board Member; Mr. Richard Prater, Board Vice-President; Mr. Royden Smith, Board Member; Mr. Douglas Theaker, Board President; Mrs. Mary Jean Theaker, Board Member; Gregory Nickoli, Superintendent; Linda Schumacher, Treasurer; Kowalski Kris, Director of Operations, High School; Mary Lee Barr, Interim Administrator; Jim Calhoun, Assistant Director, High School

Absent: Mr. Mike Grady, Board Member; Mr. John Kime, Board Member; Mrs. Margie Prater, Board Member; Sandy Grau, EAP President

1 ROLL CALL

Mr. Douglas Theaker, Board President

Voter	Yes	No	Abstaining
Mrs. Robyn Almanson, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Long, Board Member	X		
Mr. Richard Prater, Board Vice-President	X		
Mr. Royden Smith, Board Member	X		
Mr. Douglas Theaker, Board President	X		
Mrs. Mary Jean Theaker, Board Member	X		

2 PLEDGE TO THE FLAG

Mr. Douglas Theaker, Board President

3 MOMENT OF SILENCE

Mr. Douglas Theaker, Board President

4 CONSENT AGENDA

Mr. Douglas Theaker, Board President

Minutes:

No questions. No discussion. Sent to vote.

Motioned: Mr. Richard Prater
Seconded: Mrs. Mary Jean Theaker

Voter	Yes	No	Abstaining
Mrs. Robyn Almanson, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Long, Board Member	X		
Mr. Richard Prater, Board Vice-President	X		
Mr. Royden Smith, Board Member	X		
Mr. Douglas Theaker, Board President	X		
Mrs. Mary Jean Theaker, Board Member	X		

4.1 Approve June, 2021 Board of Education Meeting Minutes

Mr. Douglas Theaker, Board President

Attachments:

[June 2021 Board of Education Minutes.pdf](#)

4.2 Adopt Re-Issued Policy for Blended Learning

Mr. Douglas Theaker, Board President

Recommendation of Superintendent Gregory D. Nickoli that Policy 2370.01 for Blended Learning be adopted.

Attachments:

[PO 2370.01 Blended Learning.pdf](#)

4.3 Approve Career Advising Policy

Mr. Douglas Theaker, Board President

Recommendation that the Career Advising Policy PO 2413 be reviewed and approved.

Attachments:

[Career Advising Policy - 2021 Review.pdf](#)
[PO 2413 Career Advising Policy.pdf](#)

4.4 Adopt Handbooks for the 2021-2022 School Year

Mr. Douglas Theaker, Board President

Recommendation of Superintendent Gregory D. Nickoli that the handbooks for the 2021-2022 School year be adopted.

- Student Handbook
- Employee Handbook

- Student Services Plan
- Preschool Information Handbook
- Infant & Toddler Handbook
- Adult Education Student Handbook
- Adult Education Faculty Handbook

Attachments:

- [Student Handbook 21-22 Final.pdf](#)
- [Employee Handbook 21-22 Final.pdf](#)
- [STUDENT SERVICES 2021.22 Handbook.pdf](#)
- [Preschool Handbook copy for 2021 2022.pdf](#)
- [Infant and Toddler Handbook copy for Bill 2021.pdf](#)
- [Adult Ed Student Handbook Catalog 2021-2022Revisions.pdf](#)
- [Adult Ed Faculty Orientation Handbook 2021-2022.pdf](#)

4.5 Approve Contracted Services for Adjunct Instructors

Mr. Douglas Theaker, Board President

Recommendation of Superintendent Gregory D. Nickoli that the contracted services for Adjunct Instructors for the Performing Arts program for 2021-2022 school year be approved.

- David Crane
- Dauphne Maloney
- Aaron Nicolas
- Cody Nicolas
- Kayla Rank
- Lori Turner

4.6 Approve Agreement with SPARC Council Career Coach Services

Mr. Douglas Theaker, Board President

Recommendation that the agreement with SPARC Council for Career Coach services be approved.

Attachments:

- [SPARC Pioneer CTC 2021 2022.pdf](#)

4.7 Approve Agreement with WMFD for Marketing Services for FY22

Mr. Douglas Theaker, Board President

Recommendation of Superintendent Gregory D. Nickoli that the agreement with WMFD for Marketing Services for FY22 be approved.

Attachments:

- [WMFD Agreement.pdf](#)

4.8 Approve Avita Health Systems as Medical Facility Site for Physicals for Bus and Van Drivers

Mr. Douglas Theaker, Board President

Recommendation of Superintendent Gregory D. Nickoli that Avita Health Systems be approved for the Medical Facility Site for physicals for bus and van drivers for the 2021-2022 school year.

4.9 Approve Cost of Cafeteria Breakfast, Lunch and Milk Prices for 2021-2022 School Year

Mr. Douglas Theaker, Board President

Recommendation of Superintendent Gregory D. Nickoli that following Cafeteria breakfast and lunch costs for the 2021-2022 school year be approved in case there are changes made to the Seamless Summer Option Program which provides Free breakfast and lunches for all students:

- Breakfast - \$1.25
- Reduced Breakfast - \$0.30
- Lunch - \$3.00
- Reduced Lunch - \$0.40
- Adult Lunch - \$3.80
- Milk purchased outside of lunch - \$0.50

4.10 Approve Revisions to Hourly Pay Schedule

Mr. Douglas Theaker, Board President

Recommendation of Superintendent Gregory D. Nickoli that the revisions to the Hourly Pay Schedule for employees not covered by the Master Agreement be accepted.

Attachments:

[Hourly Pay Schedule - revised July 2021.pdf](#)

4.11 Accept Donations

Mr. Douglas Theaker, Board President

Recommendation of Superintendent Gregory D. Nickoli that the following donations be accepted:

- **Pamela Blankenhorn, Shelby**; generous monetary donation of \$150 for the Art Barr Scholarship fund. This generous donation will be used for annual student scholarship.
- **K & P Trucking**, 3862 St. Rt. 103 S., Willard; generous donation of three trailers with an approximate value of \$800/ea. for total value of \$2,400. These trailers are used for storage and education purposes in the Industrial Diesel program.
- **Dawn Wright Smith, The Blackbaud Giving Fund**; generous monetary donation of \$75. This donation will be deposited in the Alumni Endowment fund and used for annual student scholarships.

5 FINANCIAL REPORT

Linda Schumacher, Treasurer

Minutes:

Treasurer Schumacher reported as follows:

We have closed FY21 and are now getting deep into the GAAP conversion and have started communications with the State Auditor. Year-end closing went well with the new redesign program.

Our reserve in Jefferson Health Plan continues to grow. I have asked Grady Enterprise to look into it and try to help us discover if this trend will continue. We have had huge claims, but they are being covered by the Stop Loss insurance. I am curious to see what they come up with.

The General Fund ended up in the black by \$1.37M which is ahead of the five year forecast by about \$570,000. The added GEER money and the extra Student Success and Wellness funds add up to 70% of the difference.

We saved another 4% of salaries by moving some salaries into the Perkins grant and the ECE grant. Overall, we had a good year. And we still have SWSF and GEER monies to spend. The trying part of all of this is that the new monies we are receiving are all restricted and mostly restricted for the same uses. For example, we used the SRO expenses for GEER monies this year when we normally report those as being used for Economically Disadvantaged funds. So, then we had to use some of the technology and software funds to cover the Economically Disadvantaged funds and so on. It is nice to receive the extra monies, but it is also very trying. If you look at each line item of the General Fund, you will see that the only items that are not close to Appropriations are the Purchased Services and Supplies and Materials. Much of these monies were covered by GEER and SWSF funds.

We have a lot of Journal Entries this month. They mostly close out Grants, cover deficits and transfer salaries to Grants.

I have also attached to my report the initial Certificate of the Total Amount From All Sources Available For Expenditures and Balances. This is the annual Report to the County Auditor to issue the first Amended Certificate of Estimated Resources for FY22.

Motioned: Mr. Bill Hope

Seconded: Mr. Richard Prater

Voter	Yes	No	Abstaining
Mrs. Robyn Almanson, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Long, Board Member	X		
Mr. Richard Prater, Board Vice-President	X		
Mr. Royden Smith, Board Member	X		
Mr. Douglas Theaker, Board President	X		
Mrs. Mary Jean Theaker, Board Member	X		

Attachments:

- [June financial Statements.pdf](#)
- [FYCASHBAL2021 PDF.pdf](#)

6 RECOGNITION OF GUESTS

Gregory Nickoli, Superintendent

Minutes:

none

7 EAP REPRESENTATIVE

Sandy Grau, EAP President

Minutes:

none

8 PUBLIC INPUT

Gregory Nickoli, Superintendent

Minutes:

none

9 CORRESPONDENCE

Gregory Nickoli, Superintendent

Minutes:

none

10 LEGISLATIVE LIAISON REPORT

Mr. Mike Grady, Board Member

Minutes:

Mr. Grady was not present, but discussion was held concerning the new biennial budget. We won't know anything for certain until at least October and probably later for CTC's.

11 SUPERINTENDENT'S REPORT

Gregory Nickoli, Superintendent

Minutes:

Superintendent Nickoli reported as follows:

Our staff has been working diligently getting the building ready for the 2021-2022 school year. Mary Lee Barr has been especially pleased with the summer custodial staff. They have all been very flexible and we have utilized a different process than in past years to ensure that the building is ready for Welcome Week which is August 9-12. In addition to the work by our Maintenance and Custodial Staff we have contracted to do painting around the building. Much of the building has not been repainted since the renovation in 2012. Our staff and students have done a tremendous job of taking care of our facility but it was time for a fresh coat of paint.

After meeting with Richland County Superintendents and the Richland County Health Commissioner today we have a much clearer idea as to how the 2021-2022 school year will look. There are three mandates/recommendations.

Masks are recommended (not required in classes)

Masks are required on school bus transportation

Student quarantining processes (similar to the last year) will be in place

Doug Theaker, Board President, has asked me to place this on the agenda. You will nominate a delegate and alternate for the OSBA Conference November 10–12 at the Greater Columbus Convention Center. We will be passing around a sign-up sheet for hotel reservations at the August Board meeting. Reservations are on a first-come, first-served basis so it will be very important that we know if you want us to make hotel reservations. Any cancellations result in a \$100 cancellation fee.

August 3 - Board Goal Setting Session 11:15 (lunch will be served at 11:30am) at The Ontario Event Center (back of Roadhouse Restaurant on Route 309) facilitated by Mr. Tom Applegate

August 9-13 - Welcome Week

August 16 - New Teacher Day
 August 17 - Returning Teacher Day
 August 18 - First Day of School for Juniors
 August 19 - First Day of School for Seniors

Resignations Jonny King, Crestline Media
 Tesla Gray, Part-time ECE Parent-Coordinator
 Diane Fisher, Part-time Cafeteria Worker

Employment Christine Smith, Auto Tech Level One

All other personnel items are normal for this time of the year.

Attachments:

[July 2021 Superintendents Report.pdf](#)

12 PERSONNEL REPORT

Mr. Douglas Theaker, Board President

Recommendation of Superintendent Gregory D. Nickoli that the following personnel recommendations be approved.

- Accept resignation of Certificated personnel.
- Approve employment of Certificated personnel.
- Approve Professional Development/New Technology extended time contracts for Certificated personnel.
- Approve Stipend contracts for Certificated personnel.
- Approve employment of Career Coach.
- Approve employment of Substitute Instructors.
- Accept Resignation of Part-time Classified personnel.
- Approve employment of Substitute Classified personnel.
- Approve employment of Adult Education instructors.
- Approve student workers for the 2021-2022 school year.

Minutes:

No questions. No discussion. Sent to vote.

Motioned: Mr. Bill Hope

Seconded: Mr. Richard Prater

Voter	Yes	No	Abstaining
Mrs. Robyn Almanson, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Long, Board Member	X		
Mr. Richard Prater, Board Vice-President	X		
Mr. Royden Smith, Board Member	X		

Mr. Douglas Theaker, Board President	X		
Mrs. Mary Jean Theaker, Board Member	X		

Attachments:

[July Personnel Recommendations 2021.pdf](#)

13 NOMINATE OFFICIAL DELEGATE AND ALTERNATE TO ANNUAL OSBA BUSINESS MEETING

Mr. Douglas Theaker, Board President

Dennis Long moved, seconded by Richard Prater that Mike Grady and bill Hope be elected as official delegate and alternate respectively from the Pioneer Career and Technology Center Board of Education to the 2021 OSBA Annual Business Meeting and Conference to be held in Columbus, OH; November 7-9, 2021 and that expenses be approved according to Section 3315.15 ORC and the Board adopted policy.

Motioned: Mr. Dennis Long

Seconded: Mr. Richard Prater

Voter	Yes	No	Abstaining
Mrs. Robyn Almanson, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Long, Board Member	X		
Mr. Richard Prater, Board Vice-President	X		
Mr. Royden Smith, Board Member	X		
Mr. Douglas Theaker, Board President	X		
Mrs. Mary Jean Theaker, Board Member	X		

14 ADJOURN MEETING

Mr. Douglas Theaker, Board President

Motioned: Mr. Richard Prater

Seconded: Mr. Bill Hope

Voter	Yes	No	Abstaining
Mrs. Robyn Almanson, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Long, Board Member	X		
Mr. Richard Prater, Board Vice-President	X		

Mr. Royden Smith, Board Member	X		
Mr. Douglas Theaker, Board President	X		
Mrs. Mary Jean Theaker, Board Member	X		