

# June 2020 Regular Board of Education Meeting

## Pioneer Career and Technology Center Board of Education Meeting

Community Room  
Monday, June 15, 2020  
7:00pm

**Present:** Ms. Robyn Almanson, Board Member; Mrs. Mary Dixon, Board Member; Mr. Mike Grady, Board Member; Mr. Bill Hope, Board Member; Mr. John Kime, Board Member; Mr. Dennis Long, Board Member; Mrs. Margie Prater, Board Member; Mr. Richard Prater, Board Vice-President; Mr. Royden Smith, Board Member; Mr. Douglas Theaker, Board President; Mrs. Mary Jean Theaker, Board Member; Gregory Nickoli, Superintendent; Linda Schumacher, Treasurer; Kowalski Kris, Director of Operations, High School; Mary Lee Barr, Interim Administrator; Jim Calhoun, Assistant Director, High School; Sandy Grau, EAP President

### 1 ROLL CALL

Mr. Douglas Theaker, Board President

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Voter	Yes	No	Abstaining
Ms. Robyn Almanson, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Mike Grady, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. John Kime, Board Member	X		
Mr. Dennis Long, Board Member	X		
Mrs. Margie Prater, Board Member	X		
Mr. Richard Prater, Board Vice-President	X		
Mr. Royden Smith, Board Member	X		
Mr. Douglas Theaker, Board President	X		
Mrs. Mary Jean Theaker, Board Member	X		

### 2 PLEDGE TO THE FLAG

Mr. Douglas Theaker, Board President

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### 3 MOMENT OF SILENCE

Mr. Douglas Theaker, Board President

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### 4 ADOPT RESOLUTION 12-20 FOR ALLOWING PUBLIC PARTICIPATION AT MEETINGS

Mr. Douglas Theaker, Board President

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**Minutes:**

No questions or discussion. Sent to vote.

**Motioned:** Mrs. Margie Prater

**Seconded:** Ms. Robyn Almanson

Voter	Yes	No	Abstaining
Ms. Robyn Almanson, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Mike Grady, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. John Kime, Board Member	X		
Mr. Dennis Long, Board Member	X		
Mrs. Margie Prater, Board Member	X		
Mr. Richard Prater, Board Vice-President	X		
Mr. Royden Smith, Board Member	X		
Mr. Douglas Theaker, Board President	X		
Mrs. Mary Jean Theaker, Board Member	X		

**Attachments:**

[Resolution 12.20 Public Input.Reg. Agenda.pdf](#)

## 5 CONSENT AGENDA

Mr. Douglas Theaker, Board President

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**Minutes:**

Treasurer Schumacher explained to the Borad that included in this consent Agenda is the Temporary Appropriation approval for FY21 so the school can begin regular business on July 1. Also, in the consent agenda are the new rates for Medical, dental, vision and life insurances which increased 8.5%. Lastly, from the fiscal office is the SORSA renewal which came with an 8% increase.

Nor more questions or discussion. The consent agenda was sent to vote.

**Motioned:** Mrs. Mary Dixon

**Seconded:** Mrs. Margie Prater

Voter	Yes	No	Abstaining
Ms. Robyn Almanson, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Mike Grady, Board Member	X		

Mr. Bill Hope, Board Member	X		
Mr. John Kime, Board Member	X		
Mr. Dennis Long, Board Member	X		
Mrs. Margie Prater, Board Member	X		
Mr. Richard Prater, Board Vice-President	X		
Mr. Royden Smith, Board Member	X		
Mr. Douglas Theaker, Board President	X		
Mrs. Mary Jean Theaker, Board Member	X		

### 5.1 Approve May, 2020 Board of Education Meeting Minutes

Mr. Douglas Theaker, Board President

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**Attachments:**

[May 2020 Board Mtg. Minutes.pdf](#)

### 5.2 Approve Temporary Appropriations for 2020-2021

Mr. Douglas Theaker, Board President

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Recommendation of Superintendent Gregory D. Nickoli that the temporary Appropriations as presented by Treasurer Linda Schumacher, be approved.

**Attachments:**

[Temporary Appropriations FY21.pdf](#)

### 5.3 Approve Medical, Dental and Life Insurance Rates

Mr. Douglas Theaker, Board President

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**Attachments:**

[medicaldentallife ins rates 2020.pdf](#)

### 5.4 Approve Liability, Fleet and Property Insurance Coverage

Mr. Douglas Theaker, Board President

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**Attachments:**

[2020 SORSA Renewal Proposal - Pioneer Career and Technology Center 2 .pdf](#)

### 5.5 Approve List of Evaluators for Ohio Teacher's Evaluation System (OTES)

Mr. Douglas Theaker

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Recommendation of Superintendent Gregory D. Nickoli that the following administrators be approved as Evaluators for Ohio Teacher's Evaluation System (OTES) for the 2020-2021 school year, upon successful completion of the required OTES refresher course.

- Kris Kowalski

- Jim Calhoon
- Donald Paullin
- Matt Parr
- Jolene Young
- Shannon Sprang
- Clay Frye
- Kevin Varygas

## 5.6 Approve Evaluator for Ohio School Counselors Evaluation System

Mr. Douglas Theaker, Board President

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Recommendation of Superintendent Gregory D. Nickoli that Shannon Sprang, Supervisor Academics and Student Services, be approved as an evaluator for the Ohio School Counselors Evaluation System (OSCES) for the 2020-2021 school year.

## 5.7 Approve Evaluator for the Ohio Principal's Evaluation System (OPES)

Mr. Douglas Theaker, Board President

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Approve Gregory D. Nickoli, Superintendent as evaluator for the 2020-2021 school year for the Ohio Principal's Evaluation System (OPES).

## 5.8 Approve Contracted Services

Mr. Douglas Theaker, Board President

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Recommendation of Superintendent Gregory D. Nickoli that the following contracted services be approved.

- Luke Brenneman as Technology Coordinator through NCOCC; 2020-2021 school year.
- Frederick Fagan as Field Technician through NCOCC; 2020-2021 school year.

## 5.9 Approve Local Professional Development Committee

Mr. Douglas Theaker, Board President

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### **Attachments:**

[APPROVE LPDC 2020.pdf](#)

## 5.10 Adopt Resolution for Calamity Day Alternative Make-up Plan

Mr. Douglas Theaker, Board President

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Recommendation of Superintendent Gregory D. Nickoli that the following resolution be adopted for use of blizzard bags as a Calamity Day Alternative Make Up Plan for the 2020-2021 school year.

### **Attachments:**

[resolution\\_13-20\\_blizzard\\_bags.2020.21.docx](#)

## 5.11 Approve Agreement for Attendance Services

Mr. Douglas Theaker, Board President

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Recommendation of Superintendent Gregory D. Nickoli that the attached Agreement for Attendance

Services for the 2020-21 School year be approved.

**Attachments:**

[Attendance Agreement 2020.21.pdf](#)

## 5.12 Approve Clinical Affiliation Agreement with Adult Education and Knox Community Hospital

Mr. Douglas Theaker, Board President

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Recommendation of Superintendent Gregory D. Nickoli that the agreement between Pioneer Adult Education and Knox Community Hospital for Externships for the Phlebotomy and Certified Clinical Medical Assistant programs be approved.

**Attachments:**

[Knox Community Hospital Agreement.Adult Education.pdf](#)

## 5.13 Accept Donations

Mr. Douglas Theaker, Board President

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Recommendation of Superintendent Gregory D. Nickoli that the following donations be accepted:

- **Civista Bank, Shelby;** generous monetary donation of \$500. This donation will be deposited into the Civista Bank scholarship fund for annual scholarship awarded to a Pioneer senior.
- **Henry Hopkins, Shelby;** generous monetary donation of \$500. This donation will be deposited into the Art Barr Scholarship fund for annual scholarship awarded to a Pioneer senior.

# 6 FINANCIAL REPORT

Linda Schumacher, Treasurer

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**Minutes:**

Treasurer Schumacher reported as follows.

We are now operating at full capacity in the fiscal office. Kara started back full-time in the office when all other classified staff started on June 1. Mindy came in today and is awaiting a telehealth conference to make sure Nationwide Children's is recommending parents to return to work. We have been very busy.

Since I compiled the monthly statements, Star Ohio has gone down to .61%. I believe we will just sit tight with the investments we have right now and see how the summer goes.

Looking at the Fund Balances, you will notice that Food Services has a negative current balance. When we get to the Year-end Transfers and Advances, you will see an Advance to The Food Service Fund. This is the first time we have ever had to make a general fund transfer to the Food Service Fund. If you remember we had a \$30,000 loss last year, but the fund balance was great enough to take the loss. With the shut-down of the schools this year and the continuation of salaries despite the shut-down, food services took a large hit and does not have a balance in the fund to cover the deficit.

General Fund - Purchased services are spent at 110%. This will go down about 5% due to the recording of Student Wellness Funds in June. See transfer spreadsheet.

We have attached the monthly adjustments to the FS. We have the final expenditures for the HSTW grant. We also have the annual transfers to Permanent Improvement Fund and the OFCC Maintenance Fund. In addition, we also have the advances to cover Perkins, ECE and Food Service Funds. Lastly, we have the recording of the Student Wellness Funds for FY20. If you remember we received \$287,906.00. When we close out the year in June, we will have spent approximately \$116,000 of those funds.

June is the month for filing for the Amended Certificate of Estimated Resources and Appropriations. The request is attached for your review. Nothing out of the ordinary on this request.

**Motioned:** Mr. Richard Prater

**Seconded:** Mrs. Margie Prater

Voter	Yes	No	Abstaining
Ms. Robyn Almanson, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Mike Grady, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. John Kime, Board Member	X		
Mr. Dennis Long, Board Member	X		
Mrs. Margie Prater, Board Member	X		
Mr. Richard Prater, Board Vice-President	X		
Mr. Royden Smith, Board Member	X		
Mr. Douglas Theaker, Board President	X		
Mrs. Mary Jean Theaker, Board Member	X		

**Attachments:**

[May Financial Report.pdf](#)

[Amended Certificate.pdf](#)

[monthly adjustments.pdf](#)

## 7 RECOGNITION OF GUESTS

Gregory Nickoli, Superintendent

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## 8 EAP REPRESENTATIVE

Sandy Grau, EAP President

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**Minutes:**

None

## 9 PUBLIC INPUT

Gregory Nickoli, Superintendent

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Board Policy Section 0164

**Minutes:**

None

## 10 CORRESPONDENCE

Gregory Nickoli, Superintendent

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**Minutes:**

None

## 11 STUDENT ACHIEVEMENT REPORT

Mrs. Mary Jean Theaker, Board Member

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**Attachments:**

[Student Achievement June 2020.pdf](#)

[Awards Ceremony 2020.pdf](#)

## 12 LEGISLATIVE LIAISON REPORT

Mr. Mike Grady, Board Member

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## 13 SUPERINTENDENT'S REPORT

Gregory Nickoli, Superintendent

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**Minutes:**

Superintendent Nickoli reported as follows.

The Pioneer Administrators and support staff went to summer hours the week of June 8<sup>th</sup>. We work extended hours four days per week and take Fridays off. This schedule will be in place for the next 7 weeks and we will resume normal hours after that. We have used this schedule for a number of years and it has worked satisfactorily for everyone.

Not only is it hard to believe that the 2019 – 2020 school year is over, it's shocking to look back on how it ended. We concluded the year by conducting a drive-up drop off of textbooks and chromebooks and pick up of locker contents on June 27, 28, and 29. It was great to be able to see so many of our students in person before they left for the summer.

We then conducted a similar process to distribute our Career Passports to Seniors on June 9 and 10. That was also a great time to see our Seniors one last time to congratulate them and to wish them well.

The administrative staff is now beginning to prepare for next year. I appreciate the administrative staff's hard work in preparation for what is likely to be an unusual, if not eventful 2020 – 2021 school year.

We were able to secure approval from the City of Shelby Health Department to resume the Adult Education classes that were suspended on March 17. Our students have been very cooperative and seem to have adjusted well to the safety protocols we put into place.

We were also able to secure approval to conduct our Summer School program in a similar manner. The high school students have also adapted well and that program has started without a hitch.

We are in the midst of planning for the 2020-2021 school year and I must say that it's a challenge like none other. We are essentially planning for 3 different types of school settings. Of course, our preference is to have our students back with us 5 days a week in a normal or near-normal setting. We are certainly preparing to implement the necessary safety precautions in doing so.

Scenario number two is likely the most unusual and that is a hybrid setting. By that I mean that only half of our students would be in school each day and would be completing online assignments on other days. This would come into play if we are required to adhere to 6 foot social distancing rules during all classes, etc. We, like every other school, simply don't have the space to accommodate that expectation with all 1,200 students in attendance each day.

The third, and least preferable option is a complete online environment, much like we finished this school year. We were able to make it work this year but we would really prefer to have our students in school.

Of course all of these are just options at this point. Without further guidance from the Governor's Office and the Ohio Departments of Health and Education, we really don't have a clear idea of which plan to work toward. We do expect that either of the first two scenarios will include some safety precautions and are preparing now be ensuring that we have adequate cleaning supplies and other equipment.

Also, part of our planning includes surveying our students and staff related to some of their preferences but still acknowledging that some of the decisions will be out of our hands.

Finally, we will be holding virtual (Zoom) orientation meetings with our incoming students by the end of June. In addition to that we are planning several mailings to provide information and keep them engaged as the summer progresses.

In light of the uncertainty regarding exactly what our day will look like and in accordance with recommendations by the CDC and ODE I am going to recommend a change to our school calendar for next year at the July Board Meeting. I would like to move our two teacher in-service days from the current September and January dates to August 18 and 19. That, in addition to our Returning Teacher Day on August 17 will give us ample time to train our staff on safety precautions as well as orient them on any changes to the daily schedule.

You should have at your tables, two sets of policy for your review and for approval at the July Meeting. The first is related to what is being referred to as OTEs 2.0. That is the updated version of our Teacher Evaluation process. We will transition at the end of our current Negotiated Agreement, which is June 30, 2021, however, we are required to adopt the policy by September 1.

The second policy revision for your review is the updated Title IX requirements for schools. This was released by the Federal Government last month and takes effect August 14. It has significant reporting, investigation and resolution changes. Kris and I are participating in online trainings to prepare for the new requirements.



I am asking that you grant an additional 5 day contract to Kevin Vargyas, our newest Career-Technical Supervisor. His regular contract starts August 1 and I believe it will be beneficial to have him on Board for a few days to get him up-to-speed before the frenzy that is August.

All other personnel items are normal for this time of year.

**Attachments:**

[June 2020 Superintendent Report.pdf](#)

## 14 PERSONNEL REPORT

Mr. Douglas Theaker, Board President

Recommendation of Superintendent Gregory D. Nickoli that the following personnel be approved:

- Approve Supplemental Contract for Administrative Personnel
- Approve Supplemental Contracts for Certificated Personnel
- Approve Extended Service for Certificated Personnel
- Approve Prep Day for Certificated Personnel
- Approve Professional Development/New Technology/Extended Service for Certificated Personnel
- Approve Stipend Contracts for Certificated Personnel
- Approve Employment of Adult Education Instructors
- Approve Employment of Student Workers

**Motioned:** Mr. Dennis Long

**Seconded:** Ms. Robyn Almanson

Voter	Yes	No	Abstaining
Ms. Robyn Almanson, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Mike Grady, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. John Kime, Board Member	X		
Mr. Dennis Long, Board Member	X		
Mrs. Margie Prater, Board Member	X		
Mr. Richard Prater, Board Vice-President	X		
Mr. Royden Smith, Board Member	X		
Mr. Douglas Theaker, Board President	X		
Mrs. Mary Jean Theaker, Board Member	X		

**Attachments:**

## 15 APPROVE AGREEMENT WITH OHIO DEPARTMENT OF EDUCATION (ODE) FOR SCHOOL DISTRICT BLENDED LEARNING

Mr. Douglas Theaker, Board President

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**Motioned:** Mr. Richard Prater

**Seconded:** Mrs. Mary Jean Theaker

Voter	Yes	No	Abstaining
Ms. Robyn Almanson, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Mike Grady, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. John Kime, Board Member	X		
Mr. Dennis Long, Board Member	X		
Mrs. Margie Prater, Board Member	X		
Mr. Richard Prater, Board Vice-President	X		
Mr. Royden Smith, Board Member	X		
Mr. Douglas Theaker, Board President	X		
Mrs. Mary Jean Theaker, Board Member	X		

**Attachments:**

[School District Blended Learning Declaration Form.pdf](#)

## 16 APPROVE MEMORANDUM OF UNDERSTANDING WITH OHIO HEARTLAND CAC HEAD START

Mr. Douglas Theaker, Board President

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Recommendation of Superintendent Gregory D. Nickoli that the agreement with Ohio Heartland CAC Head Start be approved for the 2020-2021 Program Year.

**Motioned:** Mrs. Margie Prater

**Seconded:** Mr. Richard Prater

Voter	Yes	No	Abstaining
Ms. Robyn Almanson, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Mike Grady, Board Member	X		
Mr. Bill Hope, Board Member	X		

Mr. John Kime, Board Member	X		
Mr. Dennis Long, Board Member	X		
Mrs. Margie Prater, Board Member	X		
Mr. Richard Prater, Board Vice-President	X		
Mr. Royden Smith, Board Member	X		
Mr. Douglas Theaker, Board President	X		
Mrs. Mary Jean Theaker, Board Member	X		

**Attachments:**

[RICHLAND COUNTY MOU WORKING 2020-21 1 1 .pdf](#)  
[RICHLAND COUNTY INTERAGENCY WORKING 2020-21.pdf](#)

## 17 ENTER INTO EXECUTIVE SESSION FOR THE PURPOSE OF EVALUATION OF THE SUPERINTENDENT AND TREASURER AND THE SELF-EVALUATION OF THE BOARD

Mr. Douglas Theaker, Board President

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**Minutes:**

Board President Theaker collected the written evaluations to evaluate and tabulate. Further discussion will be held at the July meeting. No need for Executive Session.

**Attachments:**

[Evaluation of Superintendent.pdf](#)  
[Evaluation of Treasurer.pdf](#)  
[Self evaluation of the Board.pdf](#)

## 18 ADJOURN MEETING

Mr. Douglas Theaker, Board President

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**Motioned:** Mr. Dennis Long

**Seconded:** Mr. Richard Prater

Voter	Yes	No	Abstaining
Ms. Robyn Almanson, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Mike Grady, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. John Kime, Board Member	X		
Mr. Dennis Long, Board Member	X		

Mrs. Margie Prater, Board Member	X		
Mr. Richard Prater, Board Vice-President	X		
Mr. Royden Smith, Board Member	X		
Mr. Douglas Theaker, Board President	X		
Mrs. Mary Jean Theaker, Board Member	X		