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**PIONEER CAREER AND TECHNOLOGY CENTER
POSITION VACANCY**

POSTING DATE:	April 6, 2022
POSITION:	Medical Assisting Instructor, Adult
REPORTS TO:	Assistant Director, Adult Education
MINIMUM REQUIREMENTS:	<ul style="list-style-type: none">• 5 years work experience/education in Medical Assisting or related field• Ability to earn or currently hold an Ohio Adult Education Permit• Successful BCI/FBI screening
QUALIFICATIONS:	The ideal candidate should possess, at minimum, the following: <ul style="list-style-type: none">• Comprehensive knowledge of Medical Assisting field and skills• Knowledge of Career Technical Education• Interest in working with students at varying educational levels• Organizational, communication and time management skills• Technology skills including email and Microsoft Office
WORK YEAR:	2022-2023 school year, Monday-Thursday 5pm-9pm, 2 days a week possible
SALARY:	Commensurate with certification/licensure and experience
BENEFITS:	In accordance with Pioneer's Master Agreement
STARTING DATE:	August 2022
APPLICATION PROCEDURE:	Applicants must submit the following: <ul style="list-style-type: none">• Letter of application• Resume• Pioneer certificated application (download at www.pctc.k12.oh.us)• Copy of teaching certificate/license if previously obtained• Copy of BCI/FBI
SUBMIT APPLICATION MATERIALS BY Open until filled	For questions or more information, call Don Paullin at 419-347-7744, ext. 42302, or email paullin.donald@pioneerctc.edu Application materials should be submitted to: Greg Nickoli, Superintendent Pioneer Career and Technology Center 27 Ryan Road Shelby, OH 44875 Fax: 419-347-4977 Website: www.go2pioneer.com

In accordance with the Title VI, Title IX, and Section 504, the Pioneer Career and Technology Center is an equal opportunity institution. Employment practices are offered without regard to race, color, national origin, sex, age, disability, military status or socioeconomic status.