

November 2019 Board of Education Meeting

Pioneer Career and Technology Center Board of Education Meeting

Pioneer CTC Board of Education Conference Room
Monday, November 18, 2019
7:00pm

Present: Mr. Tom Clutter, Board Member; Mrs. Mary Dixon, Board Member; Mrs. Mary Jean Theaker, Board Member; Kowalski Kris, Director of Operations, High School; Gregory Nickoli, Superintendent; Linda Schumacher, Treasurer; Mr. Mike Grady, Board Member; Dr. Paul Johnson, Board Member; Jim Calhoun, Assistant Director, High School; Mary Lee Barr, Interim Administrator; Mr. Royden Smith, Board Member; Mr. Richard Prater, Board Vice President; Mr. Douglas Theaker, Board Member; Mrs. Margie Prater, Board Member; Mr. Bill Hope, Board Member; Mr. Dennis Long, Board Member

Absent: Colton Penwell, EAP Representative; Sandy Grau, EAP President

1 ROLL CALL

Douglas Theaker, Board President

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Mike Grady, Board Member	X		
Dr. Paul Johnson, Board Member	X		
Mr. Royden Smith, Board Member	X		
Mr. Richard Prater, Board Vice President	X		
Mr. Douglas Theaker, Board Member	X		
Mrs. Margie Prater, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Long, Board Member	X		

2 PLEDGE TO THE FLAG

Douglas Theaker, Board President

3 MOMENT OF SILENCE

Douglas Theaker, Board President

4 CONSENT AGENDA

Douglas Theaker, Board President

Minutes:

No questions. No discussion. Sent to vote.

Motioned: Mr. Royden Smith

Seconded: Mr. Richard Prater

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Mike Grady, Board Member	X		
Dr. Paul Johnson, Board Member	X		
Mr. Royden Smith, Board Member	X		
Mr. Richard Prater, Board Vice President	X		
Mr. Douglas Theaker, Board Member	X		
Mrs. Margie Prater, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Long, Board Member	X		

4.1 Approve October, 2019 Board of Education Meeting Minutes

Douglas Theaker, Board President

Attachments:

[October 2019 Board Mtg. Minutes.pdf](#)

4.2 Approve Policy 2413 Career Advising

Mr. Douglas Theaker, Board President

Recommendation of Superintendent Gregory D. Nickoli that Policy 2413 Career Advising be approved with no revisions.

Attachments:

[Review PO 2413 Career Advising.pdf](#)

4.3 Accept Grant

Mr. Douglas Theaker, Board President

Recommendation of Superintendent Gregory D. Nickoli that the following grant be accepted:

- Richland County Retired Teachers Association for Early Childhood Education Program - \$200

4.4 Accept Donations

Douglas Theaker, Board President

Recommendation of Superintendent Gregory D. Nickoli that the following donations be accepted:

- **Butler Area Merchants' Association, Butler;** generous monetary donation of \$100 for our Performing Arts program for their performance at the Butler Apple Festival. This donation will be used for student field trips in the Performing Arts program.
- **William Danuloff, NCO Regional Information Technology Alliance, Mansfield;** generous monetary donation of \$1,593.68 for the IT Support Career Technical program.
- **Ms. Joy Miley, Mayor, Village of Crestline;** generous monetary donation of \$100 to our Performing Arts program. These funds will be used for student field trips for the Performing Arts students.
- **Clint Stiltner;** generous donation of time for delivering steel donation from J. Industries and Spherion with a value of \$700. This steel donation will be used in our High School and Adult Education Welding Career Tech Programs.
- **Donations received for Pioneer Penguin Fund** to help students in need during Holiday Season.
 - **LeAnne Bauerdick, Mansfield;** generous monetary donation of \$200.
 - **Paul Brown, Shelby;** generous monetary donation of \$50.
 - **Rene Burtscher, Shelby;** generous monetary donation of \$50.
 - **Karen Davis, Shelby;** generous monetary donation of \$50.
 - **Karen Donahue, Crestline;** generous monetary donation of \$50.
 - **Rick Harvey, Lucas;** generous monetary donation of \$20.
 - **Pioneer Administration Staff;** generous monetary donation of \$175.
 - **Tom Kluding, Norwalk;** generous monetary donation of \$100.
 - **Dick & Margie Prater, Mansfield;** generous monetary donation of \$100.
 - **James Rippel, Mansfield;** generous monetary donation of \$20.
 - **Jolene Young, Lexington;** generous monetary donation of \$50.

4.5 Approve Student Participation in Competitive Events

Mr. Douglas Theaker, Board President

Recommendation of Superintendent Gregory D. Nickoli that the following events be approved for student participation:

SkillsUSA Fall Leadership Conference, November 14 & 15, 2019, Columbus Convention Center, Columbus, OH

STUDENTS: Danielle Alexander, Graphic Arts, Galion HS; Jordyn Bauer, Criminal Justice, Plymouth HS; Aiden Beckley, Graphic Arts, Wynford HS; Kristen Bittner, Graphic Arts, Col. Crawford HS; Gianna Cannavaro, Graphic Arts, Plymouth HS; Madison Christo, Welding, Northmor HS; Rachael Dunn, Media Communications, Northmor HS; Brooklyn Gates, Graphic Arts, Galion HS; Trinity Gatten, Cosmetology, Col. Crawford HS; Jacob Jones, Welding, Lexington HS; Ashtin Justice, Welding, Wynford HS; Zack Kalb, Welding, Wynford HS; Grace Kirk, Cosmetology, Galion HS; Gavin Lybarger, Precision Machining, Ontario HS; Alexander Mills, Welding, Wynford HS; Kenneth Minich, Welding, Welding; Lilly Nelson, Graphic Arts, Madison HS; Lysandra Owens, Performing Arts, Ontario HS;

Blayze Oyster, Welding, Lexington HS; Lillith Perry, Graphic Arts, Galion HS; Autumn Pilo, Graphic Arts, Col. Crawford HS; Taylor Price, Graphic Arts, Northmor HS; Matthew Stevens, Graphic Arts, Crestview HS; Cheyene Tackett, Graphic Arts, Willard HS; Kaia Uhl, Graphic Arts, Col. Crawford and Ashlee Zender, Cosmetology, Wynford HS. **CHAPERONES:** Bill Dichtl, Graphic Arts Instructor/SkillsUSA Advisor; Jolene Young, Supervisor; Ali Woods, Science Instructor; Mike Smith, Construction Level 1 Instructor; and Kip Stevens, Welding Instructor.

5 FINANCIAL REPORT

Linda Schumacher, Treasurer

Minutes:

Treasurer Schumacher reported as follows:

We previously discussed the CDAR that matured in October and had not decided how to invest the monies. We have since then invested those monies in the Richland Bank Portfolio account. We invested \$500,000 in 63 day commercial paper at 2.06%, \$100,000 in US Govt Agency at 2.01%, \$325,000 in Money Markets at 1.83% and \$75,000 in a 2-year Marketable CD at 1.99%.

We have had previous discussions concerning the use of the 002 Bond Reserve Account and I am happy to say that situation has been resolved. My communications with Huntington Bank went very well and I have already received the corrected wire transfer requests and will be making those wire transfers at the end of November for the December 1 payment of the COPS principal. We will be using those 002 funds to pay off the remainder of the 2008 COPS issue in December of 2019, 2020 and 2021.

We received \$163,291.44 of Student Wellness and Success Funds in October. I did not realize before the month was closed that the receipt had been posted to Career Tech Weighted Funding instead of the new 476 Fund, so you will see a journal entry in November to move those monies to the 467 Fund. Also, in the November payment we were notified that the original amount of \$326,582.87 has been decreased to \$287,906.18.

Purchased Services and supplies and materials are a little over budget, but we will be moving a small chunk out of purchased services at year-end for the Student Wellness Fund and supply expenses are always larger at the beginning of the year. So, everything looks in line for this time of year.

Before we move onto the five-year forecast, I have a couple of other items so share. I received communication from our attorney advising me to not close out the OFCC project as it is to our benefit, "to keep the project open for as long as possible so the State will be there to address issues in accordance with the project agreement and the project fund." Much to my dismay, we are using funds out of the 010 Project Fund for expenses for the lawsuit.

I have copies of both the SERS and STRS audit reports from the State if anyone would like to see them. There were no findings and the State Auditor's office has reported that, "the assertions and completeness of the census date and pensionable wages for the year ended are fairly stated in all material respects."

FIVE YEAR FORECAST

As always, please read the Notes to the five-year forecast as you look through it.

Really no changes in the Real Estate Tax line that shows a slight increase in revenues primarily due to Class II Industrial and Commercial valuations.

Line 1.02. We have discussed the rover pipeline effect on our PUPP tax revenues and therefore, I have increased the PUPP revenues. The first estimates for valuations came out in October, so the revenues were increased accordingly except that I did not make the total increase called for by the initial estimates. I made a conservative estimate of both valuation and revenue for the five-year forecast. Today we received the revised November valuations and Pioneer's PUPP valuation has decreased \$56,410,440 in this October/November review. We are still below this valuation with our revenue and valuations for the five-year forecast.

Line 1.035. The first two years reflect the freeze of funds for the current biennial budget. The following years provide for a slight 2% increase.

Line 3.010. FY 2020 shows a 2.5% increase with steps and FY21 shows a 2% increase with steps. Both of the years are covered under the current negotiated agreement. FY2022-2024 include a 2% raise with steps.

Line 3.020. We have included the 2.98% Increase for FY2020 and a 5% increase for the years thereafter.

Line 3.03. We have provided for a 3% inflationary increase in expense on this line. The Student Wellness and Success Funds to be supplanted in FY2020 and 2021 have been deducted in those years, but since these funds are only provided for in the current biennial budget, no deductions have been mad for the remaining years.

Line 4.02. This line represents the COPS payments. The proper adjustment in this principal payment has been made to reflect funds that will be used from the 002 fund to pay off the 2008 COPS issue.

As you can see, this forecast shows a positive revenue/expenditure relationship until we hit year 5. I only have one last thing to keep in mind and that is what will happen to our foundation payment in the next biennial budget. Will we be able to keep our PUPP monies or will our foundation be adjusted to reflect the income of those monies?

Motioned: Mr. Richard Prater

Seconded: Mrs. Margie Prater

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Mike Grady, Board Member	X		
Dr. Paul Johnson, Board Member	X		
Mr. Royden Smith, Board Member	X		
Mr. Richard Prater, Board Vice President	X		
Mr. Douglas Theaker, Board Member	X		
Mrs. Margie Prater, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Long, Board Member	X		

Attachments:

- [October 2019 Financial Report.pdf](#)
- [Five Year Forecast.2020.2024.pdf](#)

6 RECOGNITION OF GUESTS

Gregory Nickoli, Superintendent

7 EAP REPRESENTATIVE

Minutes:

Anne Kurtzman, EAP Representative was in attendance.

8 PUBLIC INPUT

Gregory Nickoli, Superintendent

Board Policy Section 0164

9 CORRESPONDENCE

Gregory Nickoli, Superintendent

10 REPORT ON 2019-2020 BOARD GOALS

Kris Kowalski, Director of Operations, High School

Minutes:

Mr. Kowalski reported as follows.

We will incorporate innovative educational practices in both academic and career technical settings that will create success, value and competitive advantage for all students. Media students started live broadcast of PNN news.

We will promote student excellence through the building of skills for lifelong success and promoting programs and policies that facilitate student achievement. FCCLA at Mid-Ohio 286 students. Skills USA Fall Leadership – 26 students in Columbus. HOSA Cavs Day – 62 students.

will foster an environment that promotes commitment, engagement and inclusivity from all stakeholders. Current 8th grade tours in all of the labs with associate schools.

We be fiscally responsible to the community, students, staff and all stakeholders while supporting effective, innovative educational programs and providing facilities that are safe, healthy and functional. Tech update – donation from Social Security Administration for IT Support (2U Server, Tape Backup Appliance, Rackmount KVM) Updated core hardware/software created offsite backups.

will work to ensure curriculum, instruction, assessment and professional learning that are critical success indicators for the school system, all levels of system operation have to link back to the improvement of student achievement. High expectations must be in place for school staff and students at all times. Mr. Frye and Mr. Johnson – Meat and Animal instructor visited Hord in Bucyrus to insure proper courses are taught to meet demands of industry. All teachers had Student Learning Objectives reviewed by team. Students helping at the Renaissance – “Gentlemans Guide”

We will implement effective, accurate, and meaningful communications that facilitate dialogue, encourage involvement in PCTC programs, and create community advocacy. Adult Education outreach with Crawford and Richland County Workforce Partners. Mr. Parr participating in Crawford CU Lead.

will work together to sustain a responsive, caring, and inclusive environment where everyone feels valued, supported and empowered.

We will remain dedicated to our profession by engaging in on-going professional development to stay current on trends in education, business and industry across the curriculum. Mr. Rippel attended Web Exam review for his program.

We will ensure a safe and secure environment for all and to ensure PCTC is prepared to effectively respond to

all emergencies. All administrators participated in Medication Training with the nurse.

11 PRESENTATION

Donald Paullin, Supervisor

Teddy Munoz, Sr. IT Support Student, Crestline High School

12 STUDENT ACHIEVEMENT REPORT

Mrs. Mary Jean Theaker, Board Member

Attachments:

[November 2019 Student Achievement.pdf](#)

13 LEGISLATIVE LIAISON REPORT

Mr. Mike Grady, Board Member

Minutes:

Mr. Grady reported that SB89 has not yet passed into law. This is the bill that would allow JVSD's to schedule their Organizational meeting after January 15. He also reported that the Business meeting at the OSBA Capital conference was very enlightening. Ohio Superintendent of Public Instruction, Paolo Demaria, spoke at the meeting about ODE's strategic plan.

14 SUPERINTENDENT'S REPORT

Gregory Nickoli, Superintendent

Minutes:

Superintendent Nickoli reported as follows:

A Records Commission Meeting was held prior to the Board of Education Meeting Monday evening starting at 6:30 pm. The persons scheduled to attend were Doug Theaker, Board President; Dick Prater, Board Vice President; Greg Nickoli, Superintendent; Linda Schumacher, Treasurer; and Kara Rowlinson, Assistant Treasurer. We reviewed the records that are outdated and can be destroyed.

A Finance Audit Committee Meeting was held at 6:45 pm prior to the Board of Education Meeting. At this meeting we reviewed the five (5) year forecast. The persons scheduled to attend were: Doug Theaker, Board President; Greg Nickoli, Superintendent; Linda Schumacher, Treasurer; Dick Prater, Board Vice President; Bill Hope, Board and Mary Lee Barr, Director of Business Affairs.

It was great seeing many of you at the OSBA conference. As usual, it was an excellent conference with outstanding exhibits. We were fortunate to have our students from our Precision Machining Program and Instructor Chris Karl participate in the Student Achievement Fair this year. Also, thank you to Bill Hope for serving as our Voting Delegate this year. Does anyone have anything they would like to report from the conference this year?

According to ORC 3313.14, we are supposed to have our organizational meeting on or before January 15th. Last year we moved our January meeting to Wednesday, January 15th to meet this requirement. I am suggesting that we use the date of Wednesday, January 15th again. This doesn't conflict with your normal Board Meetings but it may if those dates move. Please check your calendars so we can decide on the best date for the organizational meeting at our regular December meeting.

Our Social Studies Department and several programs did an excellent job remembering our veterans the week of Veterans Day. This past Friday, Mrs. Robin Hager organized an outstanding event. I am proud to report that

our students were not only well-behaved but also showed great reverence for the service of our Veterans. Thank you to Mr. and Mrs. Theaker and Mr. and Mrs. Prater for attending the event. Mr. Prater served as our keynote speaker and did an outstanding job of recognizing the sacrifice made by our veterans and active military personnel. Also, thank you to Mr. and Mrs. Prater for providing a luncheon for our Pioneer Veterans and Board Office Staff.

It was my honor to nominate, on behalf of the Board of Education, Janet Kehres for the OSBA Media Honor Roll. As you know, Janet is a faithful attendee of our meetings and regularly provides outstanding coverage of the many great things going on at Pioneer! A special “thank you” to Janet for her genuine support of public education.

It is our pleasure to recognize Jay Industries for their generous donation of approximately 40,000 lbs. of steel valued at over \$45,000. Pioneer is so fortunate to have many generous supporters among our local business owners and Jay Industries has been a valued partner for many years.

Our Cafeteria Staff, assisted by several other staff members, will be providing a Thanksgiving Luncheon, complete with Turkey, Mashed Potatoes, Stuffing, Green Beans, a roll, and Pumpkin Pie to our students tomorrow. The cafeteria will be decorated with colorful tablecloths, and centerpieces throughout. Last year, the reaction of our students was priceless and made the extra work well worth the effort. The date for this event this year is November 26th.

Our Annual Holiday Open House will be, December 20th, from 7:30 am – 9:30 am in the Pioneer Room. We hope you will be able to join us for some holiday cheer!

All personnel recommendations are common for this time of year.

Attachments:

[November 2019 Superintendent Report.pdf](#)

15 PERSONNEL REPORT

Mr. Douglas Theaker, Board President

Recommendation of Superintendent Gregory D. Nickoli that the following personnel recommendations be approved:

- Approve stipend contracts for Certificated personnel.
- Approve employment of Substitute Instructors.
- Approve increase in mileage for Classified personnel.
- Accept resignation of Part-time Classified personnel.
- Approve employment of Substitute Classified personnel.
- Approve employment of Adult Education Instructors.

Minutes:

No questions or discussion. Sent to vote.

Motioned: Mrs. Margie Prater

Seconded: Mr. Bill Hope

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Mike Grady, Board Member	X		

Dr. Paul Johnson, Board Member	X		
Mr. Royden Smith, Board Member	X		
Mr. Richard Prater, Board Vice President	X		
Mr. Douglas Theaker, Board Member	X		
Mrs. Margie Prater, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Long, Board Member	X		

Attachments:

[November 2019 Personnel Report.pdf](#)

16 ADOPT RESOLUTION 34-19 OSBA MEDIA HONOR ROLL 2019

Mr. Douglas Theaker, Board President

Minutes:

It was decided even though Mrs. Kehres was not present this evening, the Board would vote on the resolution and present her with a signed copy at the December Board of Education meeting. No more discussion. No questions. Sent to vote.

Motioned: Mrs. Mary Dixon

Seconded: Mrs. Margie Prater

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Mike Grady, Board Member	X		
Dr. Paul Johnson, Board Member	X		
Mr. Royden Smith, Board Member	X		
Mr. Richard Prater, Board Vice President	X		
Mr. Douglas Theaker, Board Member	X		
Mrs. Margie Prater, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Long, Board Member	X		

Attachments:

[Resolution 34.19 OSBA Media Honor Roll 2019.pdf](#)

17 ADOPT RESOLUTION 35-19 APPRECIATION OF DONATION

Mr. Douglas Theaker, Board President

Minutes:

Mr. Hope commented on what a great partner the Taylor family is to our area. No more discussion. Sent to vote.

Motioned: Mr. Richard Prater

Seconded: Mrs. Margie Prater

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Mike Grady, Board Member	X		
Dr. Paul Johnson, Board Member	X		
Mr. Royden Smith, Board Member	X		
Mr. Richard Prater, Board Vice President	X		
Mr. Douglas Theaker, Board Member	X		
Mrs. Margie Prater, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Long, Board Member	X		

Attachments:

[Resolution 35.19 Donation Jay Industries.Spherion.pdf](#)

18 ADJOURN MEETING

Mr. Douglas Theaker, Board President

Motioned: Mr. Richard Prater

Seconded: Mrs. Margie Prater

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Mike Grady, Board Member	X		
Dr. Paul Johnson, Board Member	X		
Mr. Royden Smith, Board Member	X		

Mr. Richard Prater, Board Vice President	X		
Mr. Douglas Theaker, Board Member	X		
Mrs. Margie Prater, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Long, Board Member	X		