

Pioneer Career and Technology Center Board of Education Meeting

Board Office Conference Room
Monday, September 17, 2018
7:00pm

Present: Mr. Tom Clutter, Board Member; Mrs. Mary Dixon, Board Member; Mrs. Mary Jean Theaker, Board Member; Kowalski Kris, Director of Operations, High School; Gregory Nickoli, Superintendent; Linda Schumacher, Treasurer; Mr. Mike Grady, Board Member; Dr. Paul Johnson, Board Member; Jim Calhoun, Assistant Director, High School; Mary Lee Barr, Interim Administrator; Royden Smith, Board Member; Mr. Richard Prater, Board Vice President; Mr. Douglas Theaker, Board Member; Mrs. Margie Prater, Board Member; Mr. Bill Hope, Board Member

Absent: Colton Penwell, EAP President; Dennis Long, Board Member

1 ROLL CALL

Mr. Douglas Theaker, Board President

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Mike Grady, Board Member	X		
Dr. Paul Johnson, Board Member	X		
Royden Smith, Board Member	X		
Mr. Richard Prater, Board Vice President	X		
Mr. Douglas Theaker, Board Member	X		
Mrs. Margie Prater, Board Member	X		
Mr. Bill Hope, Board Member	X		

2 PLEDGE TO THE FLAG

Mr. Douglas Theaker, Board President

3 MOMENT OF SILENCE

Mr. Douglas Theaker, Board President

4 CONSENT AGENDA

Minutes:

No discussion or questions. Sent to vote.

Motioned: Mr. Richard Prater

Seconded: Mrs. Mary Jean Theaker

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Mike Grady, Board Member	X		
Dr. Paul Johnson, Board Member	X		
Royden Smith, Board Member	X		
Mr. Richard Prater, Board Vice President	X		
Mr. Douglas Theaker, Board Member	X		
Mrs. Margie Prater, Board Member	X		
Mr. Bill Hope, Board Member	X		

4.1 APPROVAL OF AUGUST BOARD MEETING MINUTES

Mr. Douglas Theaker, Board President

Attachments:

[August 2018 Board Mtg. Minutes.pdf](#)

4.2 ADOPT STUDENT ACTIVITY FUND PURPOSES AND BUDGETS

Mr. Douglas Theaker Board President

Attachments:

[Resolution 15.18 Student Activities.pdf](#)

4.3 APPROVE ACTIVITY REIMBURSEMENT SCHEDULE FOR CLUB ADVISORS FOR 2018-2019

Mr. Douglas Theaker Board President

Attachments:

[sept 2018 club advisor stipend.pdf](#)

4.4 APPROVE TRAVEL ALLOWANCE FOR CLUB ADVISORS

Mr. Douglas Theaker Board President

Attachments:

4.5 APPROVE EDUCATION AFFILIATION AGREEMENT BETWEEN PIONEER CTC AND AVITA HEALTH SYSTEMS

Mr. Douglas Theaker Board President

Recommendation of Superintendent Gregory D. Nickoli that the Education Affiliation Agreement between Pioneer CTC Medical Technologies Program and Avita Health Systems be approved.

Attachments:

[Avita Agreement for Clinicals for Med Tech.pdf](#)

4.6 APPROVE CONTRACTED SERVICES

Mr. Douglas Theaker Board President

Recommendation of Superintendent Gregory D. Nickoli that the contracted services for 2018-2019 school year as outlined below be approved:

- CODY NICOLAS - Performing Arts Program Adjunct Instructor

4.7 APPROVE UPDATES TO JOB DESCRIPTIONS

Mr. Douglas Theaker Board President

Recommendation of Superintendent Gregory D. Nickoli that the following updates to job descriptions be approved:

- Superintendent
- Treasurer
- Assistant Director
- Director of Business Affairs
- Coordinator/Instructor, Adult Education
- Instructor, Adult Education
- Assistant Treasurer
- Library Media Coordinator
- Maintenance Coordinator
- Distribution Center Coordinator
- School Health Nurse
- Administrative Secretary, Career Technical Secondary School
- Receptionist, Administrative Center

4.8 ADOPT RESOLUTION FOR RED RIBBON WEEK

Mr. Douglas Theaker Board President

Attachments:

[Resolution 16.18 Red Ribbon Week.pdf](#)

4.9 APPROVE INCREASE IN DISTRIBUTION PETTY CASH BALANCE

Mr. Douglas Theaker Board President

Recommendation of Treasurer Linda Schumacher that the petty cash fund for the Distribution Center be increased from \$50 to \$100.

4.10 ACCEPT DONATIONS

Mr. Douglas Theaker, Board President

Recommendation of Superintendent Gregory D. Nickoli that following donations be accepted:

- Cory Myers and Matt Smedley, ArcelorMittal, Shelby; generous donation of steel drops with a total weight of approximately 3,860 lbs. This donation will be used in our high school and adult education Welding Career Technical programs.

4.11 APPROVE STUDENT PARTICIPATION IN COMPETITIVE EVENTS

Mr. Douglas Theaker, Board President

Recommendation of Superintendent Gregory D. Nickoli that student participation in competitive events be approved:

- National FFA Convention, Indianapolis, IN, October 24-27, 2018
- COL. CRAWFORD HIGH SCHOOL STUDENTS: Megan Shull, Mariah Cotsamire, Lydia Feik, Madison Tieben, Alana Burkhart, Carl Faulkner, Allie Brause, Bryce Tieben. CHAPERONES: Joshua Schieber, Ag Instructor/FFA Advisor; Kimberly Tieben, Female Sponsor.

5 FINANCIAL REPORT

Linda Schumacher, Treasurer

Minutes:

Treasurer Schumacher reported that the CDAR which came due in August was placed in a new 13 week CDAR at 1.9%.

Renovation funds were discussed. Mrs. Schumacher reported that Pioneer has not yet received the drawdown from OFCC necessary to complete the payments of the HVAC renovation. Pioneer deposited all of their share of the original renovation project back in 2008, but the State only made deposits as necessary. Therefore, all monies pledged by the OFCC for the original project have not been deposited into the Renovation account. We were told in July that a drawdown had been submitted, but just recently found out that it had not been done until September and that we should be getting the deposit on September 28, 2018.

Legal fees paid by Pioneer for the HVAC and renovation problems total \$83,804 so far for Fiscal Years 2016-2018 and FYTD 2019. In 2016, Pioneer chose to leave \$450,000 in the 070 Capital Projects funds in case it was needed for any renovation contingencies. Previous to 2016, Pioneer had used the 070 fund to fund the 034 Maintenance Fund, but finally decided to leave the \$450,000 in the Capital Projects fund and begin funding the 034 Maintenance Fund from the general fund.

Treasurer Schumacher reported that all real estate taxes for the first payment had been received. Some rollback and homestead monies are still to come. Real estate taxes were down about \$29,000 from this time last year. Delinquency collections were down by \$23,000 from last year which only leaves a decrease in collections of \$6,000.

A short discussion was held concerning the monies not being deposited from the OFCC.

No more questions or comments. Sent to vote.

Motioned: Mr. Bill Hope
Seconded: Mr. Mike Grady

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Mike Grady, Board Member	X		
Dr. Paul Johnson, Board Member	X		
Royden Smith, Board Member	X		
Mr. Richard Prater, Board Vice President	X		
Mr. Douglas Theaker, Board Member	X		
Mrs. Margie Prater, Board Member	X		
Mr. Bill Hope, Board Member	X		

Attachments:

[August 2018 Financial Report.pdf](#)

6 APPROVE FINAL FY19 APPROPRIATIONS

Linda Schumacher, Treasurer

Minutes:

Treasurer Schumacher reported all appropriation items are in line with five-year forecast numbers and follow Pioneer's regular assumptions of expenditures. She did note that the real estate tax line items will be addressed again in January or February when the Rover Pipeline valuations and tax collections are finalized.

No questions or comments. Sent to vote.

Motioned: Mr. Richard Prater

Seconded: Mr. Bill Hope

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Mike Grady, Board Member	X		
Dr. Paul Johnson, Board Member	X		
Royden Smith, Board Member	X		
Mr. Richard Prater, Board Vice President	X		

Mr. Douglas Theaker, Board Member	X		
Mrs. Margie Prater, Board Member	X		
Mr. Bill Hope, Board Member	X		

Attachments:

[FY19 Appropriations.pdf](#)

7 RECOGNITION OF GUESTS

Gregory Nickoli, Superintendent

8 PRESENTATION

Jolene Young, Supervisor

Darin Beal, Industrial Diesel Instructor & Trevor Tallman, Alumni Industrial Diesel program.

Minutes:

Darin Beal and Trevor Tallman gave a slide presentation on the opportunities of the Industrial Diesel Program at Pioneer. Mr. Tallman is a full-time bus mechanic employee at the Galion City Schools. He graduated from Pioneer in June, 2018.

9 EAP REPRESENTATIVE

Colton Penwell, EAP President

Minutes:

Jessica Clark was present as EAP Representative. She thanked the Board for their dedication and support of the staff and students at Pioneer. She also explained a little bit about her Materials Science class and all that is involved in her classroom.

10 PUBLIC INPUT

Gregory Nickoli, Superintendent

Board Policy Section 0164

11 CORRESPONDENCE

Gregory Nickoli, Superintendent

Minutes:

Mr. Nickoli presented thank yous and other correspondence and publicity received by Pioneer.

12 REPORT ON 2018-2019 BOARD GOALS

Kowalski Kris, Director of Operations, High School

Minutes:

Mr. Kowalski spoke about all of the activities happening at Pioneer in order to fulfill the Board Goals for school year 2018-2019.

13 STUDENT ACHIEVEMENT REPORT

Mrs. Mary Jean Theaker, Board Member

Attachments:

[September 2018 Student Achievement.pdf](#)

[sept 2018 student of month smollen.pdf](#)

[Sept 2018 student of month.pdf](#)

14 LEGISLATIVE LIAISON REPORT

Mr. Mike Grady, Board Member

Minutes:

Mr. Grady reported on the partner school levies. Both Lexington and Shelby have levies on the November ballot.

15 SUPERINTENDENT'S REPORT

Gregory Nickoli, Superintendent

Minutes:

Superintendent Nickoli reported on the status of the HVAC renovation. He reported there is still a punch list to be finished and the online controls remain to be finalized. He has recommended that the Board pass the resolution to support the lawsuit being filed by the Ohio Attorney General's office against Vaughn Industries for the installation of the original HVAC system. Questions about how the whole process will work and if any monies would be received by Pioneer were asked of Mr. Nickoli. He explained that the suit had not yet been filed and a total figure of the losses had not yet been completed by the Ohio Attorney General's Office. He stated that most likely if Pioneer would receive anything it would be their 25% share of the recovery. The original renovation was a 75/25% State/Local split.

Mr. Nickoli reminded Board members that the OSBA Central Region meeting is this Wednesday, September 19 at the Villa Milano in Columbus.

Upcoming calendar events were discussed.

Superintendent Nickoli reported that all Personnel items are normal for this time of year.

No more questions or discussions.

Attachments:

[September 2018 Superintendents Report.pdf](#)

16 PERSONNEL REPORT

Mr. Douglas Theaker Board President

Recommendation of Superintendent Gregory D. Nickoli that the following personnel recommendations be approve:

- Approve salary adjustments of Certificated personnel.

- Approve continuing contracts of Certificated personnel.
- Approve Supplemental contracts for Certificated personnel.
- Approve Stipend contracts for Certificated personnel.
- Approve employment of Substitute Instructors.
- Approve employment of Part-time Classified personnel.
- Approve employment of Substitute Classified personnel.
- Approve employment of Adult Education personnel.

Minutes:

No questions or discussions. Sent to vote.

Motioned: Mrs. Margie Prater

Seconded: Mrs. Mary Dixon

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Mike Grady, Board Member	X		
Dr. Paul Johnson, Board Member	X		
Royden Smith, Board Member	X		
Mr. Richard Prater, Board Vice President	X		
Mr. Douglas Theaker, Board Member	X		
Mrs. Margie Prater, Board Member	X		
Mr. Bill Hope, Board Member	X		

Attachments:

[September 2018 Personnel report.pdf](#)

17 ADOPT RESOLUTION AUTHORIZING LAWSUIT AGAINST PARTIES RESPONSIBLE FOR HVAC SYSTEM FAILURE AND REPLACEMENT

Mr. Douglas Theaker Board President

Minutes:

No questions or discussions. Sent to vote.

Motioned: Mr. Bill Hope

Seconded: Royden Smith

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		

Mrs. Mary Dixon, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Mike Grady, Board Member	X		
Dr. Paul Johnson, Board Member	X		
Royden Smith, Board Member	X		
Mr. Richard Prater, Board Vice President	X		
Mr. Douglas Theaker, Board Member	X		
Mrs. Margie Prater, Board Member	X		
Mr. Bill Hope, Board Member	X		

Attachments:

[Resolution 17.18 Lawsuit HVAC System.pdf](#)

18 ADJOURN MEETING

Mr. Douglas Theaker, Board President

Motioned: Mr. Richard Prater

Seconded: Mr. Mike Grady

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Mike Grady, Board Member	X		
Dr. Paul Johnson, Board Member	X		
Royden Smith, Board Member	X		
Mr. Richard Prater, Board Vice President	X		
Mr. Douglas Theaker, Board Member	X		
Mrs. Margie Prater, Board Member	X		
Mr. Bill Hope, Board Member	X		